

PERSONAL INFORMATION

LINA MAČERNIENĖ



Replace with type of IM service skype: s.

Sex Date of birth : | Nationality

JOB APPLIED FOR
POSITION
PREFERRED JOB
STUDIES APPLIED FOR

Interested in research in Entrepreneurship as interpersonal behavior

WORK EXPERIENCE

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- Since 06 01 2006 **Executive manager**
PROFAT, Pylimo str. 14, Vilnius, Lithuania; www.profat.lt
Rising the ideas for the new projects in business preparing applications for national funds and European funds, preparing program of events and methodology (composed of managerial field issues practical tasks (case studies and simulation) for developing social skills.
- 01 02 2012 - 01 11 2012 **Project manager**
Education sector in business management and entrepreneurship field
Vilnius Gedimino Technical University, Saulėteko str. 11, Vilnius, Lithuania; www.vgtu.lt
Supervising project aimed to strengthen student's entrepreneurship skills "Inolaboratory" activities, coordinating project events (trainings, consultancy sessions).
University
- 01 09 2010 - 01 05 2011 **Education, networking
Project expert**
Social science college, Nemuno str. 2, Klaipėda, Lithuania; www.smk.lt
Act as lead expert, the main responsibility was to prepare the Integrated methodology for simulation business centre according to the specifications headlined in Project "Improving student's Management skills in business simulated centre".
Main functions:
be part of the selection process for the 8 sectorial experts
to coordinate the work of the national sectorial experts so that the Integrated business centre methodology.
- 01 09 2012 - 01 08 2013 **Applied Science University
Creative producer and a content producer in radio station "Žinių radijas"**
Žinių radijas, Smetonos str. 6, Vilnius, Lithuania; www.ziniur.lt
Creating main concept of radio program "Palankus vėjas", to create scenarios for radio program (broadcasted twice per week), to prepare scripts for program, to systemize main facts on the program topic, invite guests to studio and moderate the radio show.
- 01 02 2012 - 01 08 2012 **Radio station
Creative producer and a content producer in radio station "Laisvoji banga"**
Laisvoji banga, Gedimino ave. 50, Vilnius, Lithuania; www.laisvojibanga.lt
Creating main concept of radio program "Where inspiration lives", to create scenarios for radio program (broadcasted twice per week), to prepare scripts for program, to systemize main facts on the program topic, invite guests to studio and moderate the radio show.

- 01 03 2005 – 16 08 2006 **Radio station**
Business management systems manager – consultant
 Close stock company “Prototechnika”, Žemaitės str. 26, Vilnius, Lithuania; www.prototechnika.lt
 Identifying clients needs and designing and software solutions; coordination of instalation of software, support for software maintenance and support, also services of whole system maintenance.
- 01 10 2004 – 01 07 2006 **Information technologies**
Lecturer
 Vilnius Cooperative College, Konstitucijos av. 11, Vilnius, Lithuania
 Giving a course on the basics of Tax system in Lithuania and other European countries. Collecting information on tax and finance issues. Organizing lectures, examinations and providing help preparing thesis for business management students.
- 01 04 2002 – 20 03 2005 **Higher education**
Operating lease sales manager assistant
 Close stock company “Baltijos autolizingas”, Geležinio Vilko st. 18A, Vilnius, Lithuania (member of Hansa Capital group)
 Handling operating lease contracts documents, organising every day processes: registration of vehicles, managing vehicles delivery to clients and providing after delivery consultation. Co-operating with lease product managers, dealers and clients. Handling requests, providing legal, accounting and other kind of consultation in terms of lease contract. Preparing monthly reports for accounting department and head office.
- 01 08 2001 – 01 12 2001 **Finance**
Intern, Import manager and key accountant assistant
 Close stock company “Arvielė”, Šiltnamių str. 26, Vilnius, Lithuania
 Assisting in the development of the distribution network, pricing and creating promotional strategies, maintaining contacts with clients, preparing and making products presentations. Assisting in preparing financial reports and analysing financial data.
- 01 08 2001 – 01 12 2001 **Whole sale of furniture fittings**
Intern, Common Market policy department expert assistant
 European Committee under the Government of the Republic of Lithuania, 43 Gedimino str. Vilnius, Lithuania
 Gathering, translating and summarizing information on making business in Lithuania: establishment an enterprise and its activities (market competition analysis, taxation, restructuring and bankruptcy)
- 20 01 2000 – 01 06 2004 **Public administration**
Volunteer, youth group tutor
 Lithuanian Falcon Union, Pamėnkalnio str. 17/3, Vilnius, Lithuania
 Organizing everyday spare time activities for 15-20 teenager groups; organizing summer camps, seminars and workshops on subjects dealing with the issues of youth policy.
- Youth non formal training**

EDUCATION AND TRAINING

- 01 09 2002 – 27 06 2004 **Master degree in Project management** ISCED 5
 Vilnius Gediminas Technical University, 11 Saulėtekio str., Vilnius, Lithuania
 Theories of Project management, microeconomics business valuation.
- 01 09 1998 – 29 06 2002 **BA in business management (finance specialisation)**
 Vilnius Gediminas Technical University, 11 Saulėtekio str., Vilnius, Lithuania
 Basics of business management (human recourses management, business administration, selling and pricing strategies, Microeconomics, Macroeconomics, International economics).

PERSONAL SKILLS

Mother tongue(s) Lithuanian

Other language(s)	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C2	C1	C1	C1	B2
Replace with name of language certificate. Enter level if known.					
Russian	C2	C1	C1	C2	C1
Replace with name of language certificate. Enter level if known.					

Levels: A1/2: Basic user - B1/2: Independent user - C1/2 Proficient user
Common European Framework of Reference for Languages

Communication skills Ability to work in multicultural environment developed initiating and implementing various training courses for youth projects , participating in various seminars and conferences abroad; excellent communication skills gained while participating in public activities, working, studying; ability to work in a team, developed through participation in seminars, public activities, work and studies.

Organisational / managerial skills Ability to lead work group for different age people; ability to lead expertise group in entrepreneurship, non-formal education fields.

Job-related skills Excellent skills of presentation making and speaking to the public, developed while making presentations in different seminars and conferences in Lithuania and abroad since the age of 15, while studying, making internships and working at the European information office. Translation and interpretation skills (from/to English) gained while translating political science texts and interpreting at different meetings.

Computer skills Preparing Power Point presentations, which have been highly evaluated, excellent skills of MS Word and Internet Explorer, able to professional use of MS Excel.

Other skills My hobby is organising thematical events for friends.

Driving licence category B since 1998

ADDITIONAL INFORMATION

Publications	<p>Co-author of scientific book "E-commerce: reasons, structure and procedures" published by "Petro ofsetas", Vilnius, 2003.</p> <p>Co-author of scientific book "E-commerce: reasons, structure and procedures" published by "Petro ofsetas", Vilnius, 2003.</p> <p>Author of scientific article "Leasing interpretation in legal and accounting basis in European countries" presented in Vilnius Gediminas Technical University conference "Management and sciences '2004", held in Vilnius, 2003 12th of February.</p> <p>Author of scientific article "Direct investment possibilities in Lithuania" presented in Klaipėdos University conference "International investments during Lithuanian integration to European Union", held in Klaipėda, 2001 27th -29th of April.</p>
Projects	<p>Project manager for "KISS Entrepreneurship".</p> <p>Project aims to unite partners that have deep expertise in the field of entrepreneurship education using non formal methods to create entrepreneurship network of youth trainers and support entrepreneurship education through preparing new tools.</p>
Conferences	<p>Funding: European Commission program "Youth in Action".</p>
Seminars	<p>Project „Non-formal training methods application in management and business administration and economy studies subjects being taught in colleges”.</p>
Honours and awards	<p>My responsibility was creation scenario of specialised virtual training programs (2 units). Programs are composed to improve lecturers and students competencies in business management field.</p>
Memberships	<p>Funding: European structural funds, Project No. VP1-2.2-ŠMM-07-K-01-058.</p>
References	<p>Project "Developing entrepreneurship education in Lithuanian schools"</p> <p>My responsibility for organising trainings for secondary school's teachers to promote innovative approaches to entrepreneurship education.</p> <p>Topics:</p> <p>Trainings „Innovative teaching methods for entrepreneurship education in schools“.</p> <p>Trainings „Virtual business simulation for learning market processes.</p> <p>Methods application during classes and „Live” business simulations for learning business enterprises operations, simulation methods application in classes“</p> <p>Trainings „Personal investment logic. Where mathematics is not valid“</p> <p>Trainings Active learning of economics. Economy experience and its application</p> <p>Trainings „Interesting math in the economy. Evaluation of the shadow economy using the case analysis”.</p> <p>Funding: European structural funds, Project No. VP1-2.2-ŠMM-05-K-02-019</p> <p>Project manager and lead trainer in training course "Chef and scientist meet in the Kitchen". Project aimed to develop young people's competences which are of importance improving quality of international youth project implementation. The education process was designed by really unexpected way - comprising youth competences in two aspects. Firstly, deepening knowledge on main innovations in the food industry, the impact of innovations to our daily products and increase eco-orientated consumer awareness, and secondly, the ability to organize team events based on cooking activity.</p> <p>Funding: European Commission program "Youth in Action".</p> <p>Project "Students' managerial skills enhancement in virtual business market"</p> <p>My responsibilities:</p> <p>Training for colleges lecturers „The Role of simulation Centre running practise firms"</p> <p>Funding: European structural funds, Project No. VP1-2.2-ŠMM-07-K-01-071</p> <p>Project manager and lead trainer in training course "Breakfast with elephant and flea". Project aims to deepen the knowledge on innovations and to improve creativity skills.</p> <p>Funding: European Commission program "Youth in Action".</p> <p>Project manager and trainer in youth exchange "NEGOTrip.go". Project aims to improve youth skills on social competences and project management.</p> <p>Funding: European Commission program "Youth in Action".</p> <p>Project manager and lead trainer in training course "Under on in-innovative". Project aims to deepen the knowledge on innovations and to improve creativity skills. Funding: European Commission program "Youth in Action".</p> <p>Project manager and lead trainer in training course "They shall all be one". Project aims to deepen the knowledge on innovations and to improve creativity skills. Funding: European Commission program "Youth in Action".</p> <p>Project manager and lead trainer in training course "Oval not round". Project aims to deepen the knowledge on innovations and to improve creativity skills. Funding: European Commission program "Youth in Action".</p>

ANNEXES



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