

List of Questions for Chapter 3

3. Survey Planning

Please respond to the following items.

Q3.1 Identify the leading survey institute that will be conducting the data collection.

Name:

Address:

Q3.2 Describe the qualifications and expertise of the leading survey institute. Please include the most recent names, types and sample sizes of household surveys conducted.

Q3.3 Have the key project team members at the leading survey institute been identified – e.g., National Project Manager (NPM), National Sampling Manager (NSM), National Data Manager (NDM) and National Information Technology Co-ordinator (ITC)?

Yes

No

a. If yes, provide key staff members' name, title/position and responsibilities. List as many as relevant.

Name/Title/Position:

Responsibilities:

Name/Title/Position:

Responsibilities:

Name/Title/Position:

Responsibilities:

Name/Title/Position:

Responsibilities:

Q3.4 What percentage of his/her time will the NPM devote to PIAAC? %

Q3.5 If the NPM devotes only a small percentage of his/her time to PIAAC, is there a designate who is also working on PIAAC?

- Yes
- No

a. If yes, what percentage of his/her time does the designate devote to PIAAC?

%

Q3.6 Have you designated an NSM who is distinct from the NPM?

- Yes
- No

Q3.7 For what organisation does the NSM work?

Q3.8 Does the NSM have a degree in statistics?

- Yes
- No

Q3.9 How many years of experience with household surveys does the NSM have?

Q3.10 Does the NSM have experience with...

Sample design?

- Yes
- No

Sampling frames?

- Yes
- No

Sample selection?

- Yes
- No

Weighting?

- Yes
- No

Nonresponse bias analysis?

- Yes
- No

Q3.11 Have you organized a national steering committee of leading professionals, national subject area experts and/or advisory groups to offer advice on country implementation of the PIAAC survey?

- Yes
- No

a. Provide relevant details on planned or proposed committee meetings/ membership.

Q3.12 Do you foresee requiring any (other) deviations from the Technical Standards and Guidelines relating to the Survey Planning Standards?

- Yes
- No

a. If yes, please explain.

List of Questions for Chapter 5

5. Survey Instruments

Refer to chapter 5 of the Technical Standards and Guidelines (TSGs).

Please respond to the following items.

- Q5.1 Please provide an explanation if you expect to deviate from the required sample size of 1,500 completed cases for each reporting language in the field trial and 4,000 to 5,000 completed cases (depending on the sample design) for each reporting language in the main study.

- Q5.2 Please indicate below if you will administer the Curbside Observation questions prior to making contact with a sampled household/sampled respondent.

- Yes
 No

- Q5.3 Please list the languages in which you plan to administer each survey instrument:

Screener (if applicable)

Background Questionnaire

Direct Assessment

- Q5.4 SCREENER

- a. Do you plan to use a Screener in sampled households to identify eligible respondents?

- Yes
 No

- b. Do you plan to include additional questions in the Screener to gather demographic information? If so, please provide details below.

Q5.5 DOORSTEP INTERVIEW

- a. What is the expected rate of literacy related non-response in your country, based on experience conducting PIAAC or similar national surveys?

%

Q5.6 Please provide requested information on QC procedures as appropriate for this planning period under the subsections in the TSGs, as shown in the outline below. In each subsection, please describe any deviations from the TSGs, or any concerns.

5.6.1 SCREENER

5.6.2 BACKGROUND QUESTIONNAIRE

5.6.3 DOORSTEP INTERVIEW

5.6.4 PSYCHOMETRIC ASSESSMENT DESIGN/ASSESSMENTS

5.6.5 INSTRUMENT REQUIREMENTS TO FACILITATE DATA PROCESSING