



B A L T I C S B A N K N O T E
H I G H S E C U R I T Y P R I N T I N G

TENDER FORM
FOR THE PROCUREMENT OF THE NEW MEANS OF POSTAL PREPAYMENT
OF AB LIETUVOS PAŠTAS *

16-11-2023

Daugmale

Supplier's name	SIA Baltijas Banknote
Supplier's code number	40102000497
Supplier's address and postal code	Elijas iela 1-1, LV-1050, Rīga
Forename and surname of a person in charge of the tender	<input type="text"/>
Phone	<input type="text"/>
E-mail address	<input type="text"/>
Bank	<input type="text"/>
Bank code	<input type="text"/>
Account number	<input type="text"/>

1) By this tender we acknowledge our intention to participate in the procurement organised by the Buyer by way of tendering interview and agree with all conditions of the procurement by way of tendering interview and with the conditions specified in other procurement documents (their explanations, supplements).

2) We hereby offer the following Production.

Table No. 1

1	2	3	4	5	6
Name of the new means of postal prepayment	Size of new perforated postage stamp (+/-1 mm)	Possible edition of postage stamps (units)	Possible number of colours (CMYK+UV)	Price of printing and delivery of 1000 units, in EUR***, excl. VAT, when the number of stamps in the sheet is:	Total price in EUR***, excl. VAT (sum total of all prices indicated in column 5)
Artistic postage stamps	30x37	20 001 – 30 000	5	10	50
		30 001 – 40 000	5	36,00	35,00
		40 001 – 50 000	5	25,00	24,00
			5	23,00	22,00
Total price in EUR***, excl. VAT (sum total of all prices indicated in column 6) A					165,00

Table No. 2

1	2	3	4	5	6
Name of the new means of postal prepayment	Size of postage stamp (size of perforation, approximately (+/-1 mm))	Possible edition of postage stamps (units)	Possible number of colours (CMYK+UV)	Price of printing and delivery of 1000 units, in EUR***, excl. VAT, when the number of stamps in the sheet is:	Total price in EUR***, excl. VAT (sum total of all prices indicated in column 5)
Self-adhesive postage stamps	25x25	100 000 – 200 000	2	23,30	23,30
			5	23,30	23,30
Total price in EUR***, excl. VAT (sum total of all prices indicated in column 6) B					46,60

Table No. 3

Total price in EUR ^{***} , excl VAT (sum total of all prices indicates in Table No. 1 column 6 (A), Table No. 2 column 6 (B), Sum (A+B))
165,00 + 46,60 = 211,60 two hundred eleven euro sixty cents

Total price of Offer for evaluation of Proposal in EUR, excl VAT (price of Table No. 3) **211,60 Euro** (sum in words two hundred eleven euro sixty cents)

**** Price to be specified to two decimals, i.e. max 2 decimal places.*

- 3) The total price of the tender in euro (excl. VAT) is inclusive of all costs and all taxes.
- 4) The term of payment for the Goods – 30 (thirty) calendar days following the day of receipt of the correct invoice.
- 5) The table below specifies what information accompanying the tender is confidential. If the table or any part of it is not filled in, it shall be deemed that all information provided in the tender or a respective part of such information is not confidential.

_____ (position, full name and signature of the Supplier or his authorised person)





TECHNICAL SPECIFICATION

1. DEFINITIONS AND ABBREVIATIONS

- 1.1. **Buyer / Contracting Entity** – Public limited liability company Lietuvos paštas
- 1.2. **Supplier** – an economic entity – a natural person, a private or public legal entity, another organization and its subdivision or a group of such persons, including temporary associations of economic entities, with which Buyer will enter into this Procurement Contract.
- 1.3. **Contract** – the Procurement Contract is concluded between Supplier and Buyer on this Procurement object.

2. PROCUREMENT OBJECT

- 2.1. Procurement Object – the new means of postal prepayment (hereinafter - goods).
- 2.2. Procurement Object is not divided into parts, therefore the Supplier must submit an offer for the whole specified scope of the procurement object indicated below.
- 2.3. Goods delivery period – 6 months from the date of entry into force of the Contract.
- 2.4. Place for delivering goods – Metalo g. 5, Vilnius, Lithuania or other Buyer's indicated address in Lithuania.
- 2.5. Quantities of goods.

Table No. 1

Entry No.	Name of Good	Quantity of Goods (unit)	Placing of orders		Deadline for goods delivery/supply from the date of entry into force of the Contract
			Yes	No	
1.	The new means of postal prepayment	Preliminary quantity 420 000 (units)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	6 months

2.6. The quantity of goods specified in the table above is preliminary. The Buyer is not obligated to purchase exactly the same quantity of goods.

2.6.1. The total price of Procurement (the amount for which the Contract is concluded) – 9 000,00 EUR (nine thousand EUR, 00 ct) without VAT for the duration of the Contract.

2.7. Ordering procedure:

2.7.1. Orders for the delivery of goods shall be placed during the term of the Contract as required by the Buyer. Orders are provided according to the Buyer's need during the term of the Contract. The last order of goods may be submitted to the Supplier not later than 14 (fourteen) calendar days before the expiry of the Contract.

3. REQUIREMENTS FOR GOODS:

Table No. 2

No.	Name of the new means of postal prepayment	Requirements for the means of postal prepayment	Requirement value
1	2	3	4
1.	Artistic postage stamps	Minimum quantity of postage stamps (units) per order	20 000 (Particular size of the printing lot to be specified in the order)
		Possible number of colours	5 (CMYK+UV)
		Possible postage stamp size (perforation gauge, mm), approx (+/-1 mm)	30x37
		Possible number of postage stamps on a sheet	10, 50
		Printing technique	Offset
		Paper	102 (+/-8 g) g/m ²
		Perforation	Closed or open
		Term of delivery after approval of the test sample (proof)	Within 14 calendar days
		Delivery terms	Metalo g. 5, Vilnius, Lietuva or other Buyer's indicated address in Lithuania.
Paper with special security feature is used for the production of postage stamps	UV filter (company logo or other visual chosen by the Buyer is additionally printed on the stamp)		
2.	Self - adhesive postage stamps	Minimum quantity of postage stamps (units) per order	100 000 (Particular size of the printing lot to be specified in the order)
		Possible number of colours	5 (CMYK+UV)
		Possible postage stamp size (perforation gauge, mm), approx (+/-1 mm)	24x24 (+ 1 mm)
		Possible number of postage stamps on a sheet	25
		Printing technique	Offset
		Perforation	Closed
		Paper	201 (+16 g) g/m ²
		Term of delivery after approval of the test sample (proof)	Within 14 calendar days
		Delivery terms	Metalo g. 5, Vilnius, Lietuva or other Buyer's indicated address in Lithuania.

	Paper with special security feature is used for the production of postage stamps	UV filter (company logo or other visual chosen by the Buyer is additionally printed on the stamp)
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4. OTHER INFORMATION:

4.1. The procurement object is considered green, according to the description of the procedure for the application of environmental protection criteria in green procurement, approved by the Minister of the Environment of the Republic of Lithuania in 2011. June 28 by order "CONCERNING THE APPROVAL OF THE DESCRIPTION OF THE PROCEDURE FOR THE APPLICATION OF ENVIRONMENTAL PROTECTION CRITERIA IN THE CONDUCT OF GREEN PROCUREMENT" No. D1-508, p. 4.4.4. provisions:

"4.4.4.1. fewer natural resources are used to produce and/or supply, provide a service or perform works and/or contain reused and/or recycled materials;

4.4.4.2. less electricity is consumed and/or energy from renewable energy sources is used to produce, supply and/or use the product, provide a service or perform work;

4.4.4.3. less or no dangerous chemicals are used to produce goods, provide services or perform work, the environment is not polluted and health is not endangered;"
