



Basic disclosure

Criminal conviction certificate issued
under section 112 of the Police Act 1997



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UNITED KINGDOM

Certificate of basic disclosure

Disclosure number: [REDACTED]

Date of issue: 16 August 2023

Name: [REDACTED]

Date of birth: [REDACTED]

Convictions

The applicant has no unspent convictions.

EXPLANATORY NOTES FOR POLICE ACT DISCLOSURES

Information disclosed

Only headings which are eligible for the type of disclosure requested will be present on the certificate. Where no information exists under an eligible heading, then the relevant section of the certificate explicitly states this.

Convictions (basic, standard and enhanced disclosure)

Details of convictions held on central records i.e. dates and courts of convictions, descriptions of offences; disposal details. This may include multiple convictions with multiple disposals. Information about criminal convictions obtained outwith the UK is likely to be incomplete. Basic disclosures only include unspent convictions, as defined in the Rehabilitation of Offenders Act 1974 as it applies in Scotland and as amended by the Management of Offenders (Scotland) Act 2019. The Rehabilitation of Offenders Act 1974 sets out disclosure periods after which convictions may become spent. Information about the disclosure periods can be found on the Scottish Government's website at: <https://www.gov.scot/publications/guidance-self-disclosure-previous-convictions-alternatives-prosecution-scotland-under-rehabilitation-offenders-act-1974/>.

Alternatives to Prosecution (standard and enhanced disclosure only)

Alternatives to Prosecution from the Children's Hearing for certain specified serious sexual or serious violent offences.

Cautions (standard and enhanced disclosure only)

Cautions recorded on central records for offences committed in England & Wales and Northern Ireland i.e. the date of the caution, the police force that issued it and a description of the offence.

Prescribed court orders (some types of enhanced disclosure only)

Information about Risk of Sexual Harm Orders, Sexual Offences Prevention Orders, Foreign Travel Orders, Notification Orders.

Sexual offenders notification requirements (standard and enhanced disclosure only)

Any information about notification requirements under Part 2 of the Sexual Offences Act 2003.

Other Relevant Information (enhanced disclosure only)

Details information supplied by police force(s).

Suitability Information (some types of enhanced disclosure only)

States whether the applicant is barred or under consideration for listing in relation to the type(s) of regulated work (i.e. regulated work with children and/or adults) appropriate to the application.

Use of Disclosure Information

Standard and enhanced disclosures should be used in accordance with the Code of Practice issued by Scottish Ministers under section 122 of the Police Act 1997 and any guidance issued by Disclosure Scotland. Particular attention should be paid to the guidance on the fair use of information.

This certificate is issued in accordance with the Police Act 1997, which created a number of criminal offences in order to protect the public against misuse of the disclosure information contained within the certificate. These offences include forgery or alteration of certificates, obtaining certificates under false pretences and using a certificate issued to another person as if it were one's own.

This certificate contains sensitive personal information and is not evidence of the identity of the bearer. The personal details are those confirmed as accurate by the applicant at the time of the application. The information disclosed has been attributed to the individual on the basis of their personal details. The information contained in this certificate is derived from central records (as defined in Part V of the Police Act 1997) and local police records, where appropriate. Disclosure Scotland is not responsible for any inaccuracies in this information. The information disclosed is only accurate on the date of issue of the certificate.

Any information provided in the Other Relevant Information section of this certificate is included at the direction of the chief officers of UK police forces or certain other law enforcement agencies. Applicants may make a request to Disclosure Scotland to ask the chief officer of the relevant police force to reconsider the relevancy of this information.

If this certificate is found and cannot be returned to the person to whom it belongs, it should be returned immediately to Disclosure Scotland or handed in to the nearest police station.

End of Details

If you believe there may be any inaccuracies contained in the data supplied in this certificate, you should write directly to:-

**Disclosure Scotland
PO Box No: 250,
GLASGOW,
G51 1YU**

Helpline Number 0870 6096006