

**FORM OF TENDER FOR THE PROCUREMENT OF LITHUANIAN POST LOGISTICS SYSTEM  
MODELLING SERVICES**

Name of supplier /If a group of suppliers is involved, names of all supplier shall be provided/	Focus Consulting Management Informationssysteme für den Mittelstand GmbH
Name, surname and position of the person who submitted the tender by means of CPP IS (if the tender is not submitted by the supplier's general manager, a digital copy of the power of attorney or other document authorizing the signing of the supplier's tender shall be provided).	General Manager

1. We hereby acknowledge that we have read and agree to all procurement documents and confirm that the information contained in the tender is correct and includes everything what is necessary for the proper performance of the Procurement Contract.

2. We offer:

Entry No.	Name of goods	Measurement unit	Quantity	1 pcs. price in EUR, excl. VAT	Total price in EUR, excl. VAT
1.	Lithuanian post logistics system modelling services	pcs.	1	90.900	90.900
<b>Total price in EUR without 21% VAT</b>					90.900
<b>21% VAT*</b>					
<b>Total price in EUR with 21% VAT*</b>					

\*In cases where the supplier does not need to pay VAT in accordance with the applicable legislation, the supplier does not fill in the following columns in the table and indicate the reasons for which VAT is not paid (e.g. tax-free, 0% rate, etc.):

Tax liability of the recipient of the services (reverse charge)

3. The total tender price includes all costs and all taxes related to the performance of the Procurement contract. **The total tender price in Euros, excluding VAT, will be used for the evaluation of the tender.**

4. The tender is valid not less than 90 calendar days after the term for submission of Initial tenders.

5. The payment term is specified in Section 11 of the Special Terms and Conditions.

6. The following documents are submitted with the tender:

Entry No.	Title of the submitted document	Number of pages in the document
1	20325_Tender_NetLay_V02.pdf	7

7. The tender documents specified in this list are confidential\*\*:

Entry No.	The title of the submitted document and the line in the CPP IS tender window ("Attached documents") in which this document is uploaded	Confidential information in the document (the part of the document/page containing the confidential information is indicated)	Justification of confidential information (clarifies to what extent the specified document or parts of it are confidential)
1	20325_Tender_NetLay_V02.pdf	2. Conceptual Approach 4. Project Effort and Timing	Conceptual approach in terms of methodology and tools to be used are confidential

\*\* Notes:

- complete if confidential information is provided;
- if the supplier does not indicate which information is confidential, the information in the offer is not considered to be confidential;
- Supplier must **carefully and reasonably** provide confidential information, since the winner's tender and the agreement will be **publicized** in accordance with the procedure established in Article 94 of the Law on Procurement.

\_\_\_\_\_  
 (Name, surname, signature of the supplier's general manager or its authorized person)

**THE FORM OF REQUEST FOR PROCUREMENT OF  
LITHUANIAN POST LOGISTICS SYSTEM MODELLING SERVICES**

31.01.2020  
Bodenheim / Germany

Name of supplier <i>/If a group of suppliers is involved, names of all supplier shall be provided/</i>	Focus Consulting Management-Informationssysteme für den Mittelstand GmbH
Legal person's code of supplier <i>/If a group of suppliers is involved, the codes of all suppliers shall be provided /If the tender is submitted by a natural person - business certificate No. or similar.</i>	Commercial register: Mainz 14 HRB 5113 VAT-ID: DE158424547
Address of supplier <i>/If a group of suppliers is involved, the addresses of all suppliers shall be provided/</i>	Am Kümmerling 24 DE-55294 Bodenheim Germany
Name, surname, position of the person who submitted the request via CPP IS* <i>* if the request is not submitted by the supplier's general manager, a digital copy of the power of attorney or other document authorizing the signing of the supplier's request shall be provided.</i>	General Manager
Telephone number	T: +49 6135 928010
Fax number	
E-mail	
Bank account number	SWIFT: MVBMD55 IBAN: DE87551900000335335014
The name, surname and the basis of representation of the person signing the Procurement Contract in case of winning the procurement	General Manager

1. By submitting this document, we declare that we would like to participate in the procurement carried out by public limited liability company Lietuvos paštas conducted through published negotiations. We hereby declare that we have become acquainted and agree with all terms and conditions of the procurement stipulated by:

- 1) notice of the procurement;
- 2) the General and Special Terms and Conditions;
- 3) other procurement documents (their explanations, additions).

2. We also note that we comply with all of the requirements for suppliers as stipulated in the procurement documents and we provide the following details about the economic entities and/or sub-suppliers invoked by us:

2.1. Information about the economic entities who will be **relied on** by the supplier in order to comply with the qualification requirements:

<b>Entry No.</b>	<b>Name of the economic entity whose capacities are relied on</b>	<b>The requirements intended to be met by using the capacity of another economic entity</b>	<b>Reference to the exact qualification requirement, which is intended to be met by using the capacity of the economic entity</b>	<b>Description of the works/services to be provided or goods to be delivered by the economic entity</b> <i>(it should be completed if the economic entity will be invoked for the performance of the Contract)</i>	<b>The name of the provided evidence</b>
none					

*Note.* The table is to be completed if the supplier intends to rely on the capacities of the other economic entity (s) to meet the qualification requirements. Together with its request, the supplier has to submit the completed ESPD of the economic entities.

The table is also to be completed in a case when the supplier intends to rely on the capacities of the other economic entity (s) to meet the qualification requirements and intends to use it (them) for the performance of the Procurement Contract. These entities are also considered to be experts who, in the event of a winning procurement and conclusion of the Procurement Contract, will be recruited by the supplier. Together with its request, the supplier has to submit the completed ESPD of the economic entities.

2.2. Information about the **sub-suppliers**, if they will be invoked by the Buyer for the performance of the Procurement Contract and if they are known:

<b>Entry No.</b>	<b>Name of sub-supplier (if its unknown, indicate "Unknown")</b>	<b>Works expected to be done/Services expected to be provided/Goods expected to be delivered</b>	<b>Description of the part of the Contract object transferred for performance to the sub-supplier</b>
none			

*Note.* The table is to be completed if the supplier intends to use the sub-supplier (s) only for the performance of the Procurement Contract and it/they is/are known (in this case the supplier does not rely on the capability of the sub-supplier (s) for qualification requirements).

3. The following documents are submitted with the request:

Entry No.	Title of the submitted document and the name of the file	Number of pages in the document
1	Company Presentation of focus consulting 200203_Scope_of_Competence(Eng).pptx	48
2		

4. The request documents specified in this list are confidential\*\*:

Entry No.	The title of the submitted document (recommended to use the word "Confidential" in the title) and the line of the CPP IS application window ("Attached Documents") where this document is uploaded	Confidential information in the document (the part of the document/page containing the confidential information is indicated)	Justification of confidential information (clarifies to what extent the specified document or parts of it are confidential)

\*\* Notes:

- complete if confidential information is provided;
- if the supplier does not indicate which information is confidential, the information in the request is not considered to be confidential;
- Supplier must **carefully and reasonably** provide confidential information, since the winner's tender and the contract will be **publicized** in accordance with the procedure established in Article 94 of the Law on Procurement.

General Manager

(name of the position of the supplier's general manager or its authorized representative)

(Signature)

(Name and surname)

# European Single Procurement Document (ESPD)

## Part I: Information concerning the procurement procedure and the contracting authority or contracting entity

### Information about publication

Notice number in the OJS:

National Official Journal  
468410

### Identity of the procurer

Official name:

AB Lietuvos paštas

Country:

Lietuva

### Information about the procurement procedure

Type of procedure

Competitive procedure with negotiation

Title:

Lithuanian Post Logistics System Modelling Services

Short description:

Lithuanian Post Logistics System Modeling Services to be purchased involves an analysis of the existing logistics network and preparation of several logistics network optimization models.

File reference number attributed by the contracting authority or contracting entity (if applicable):

## Part II: Information concerning the economic operator

### A: Information about the economic operator

Name:

focus consulting Management Informationssysteme für den Mittelstand GmbH

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- In addition, please complete the missing information in Part IV, Sections A, B, C or D as the case may be ONLY if this is required in the relevant notice or procurement documents

e) Will the economic operator be able to provide a certificate with regard to the payment of social security contributions and taxes or provide information enabling the contracting authority or contracting entity to obtain it directly by accessing a national database in any Member State that is available free of charge?

Yes

No

If the relevant documentation is available electronically, please indicate:

Is the economic operator participating in the procurement procedure together with others?

Yes

No

Where applicable, indication of the lot(s) for which the economic operator wishes to tender:

### B: Information about representatives of the economic operator #1

- Where applicable, please indicate the name(s) and address(es) of the person(s) empowered to represent the economic operator for the purposes of this procurement procedure:

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Street and number:

Am Kuemmerling 24

Postcode:

55294

City:

Bodenheim

Country:

Germany

Internet address (web address) (if applicable):

E-mail:

Telephone:

Contact person or persons:

VAT number, if applicable:

DE158424547

If no VAT number is applicable, please indicate another national identification number, if required and applicable

Is the economic operator a Micro, a Small or a Medium-Sized Enterprise?

Yes

No

Only in case the procurement is reserved: is the economic operator a sheltered workshop, a 'social business' or will it provide for the performance of the contract in the context of sheltered employment programmes?

Yes

No

If applicable, is the economic operator registered on an official list of approved economic operators or does it have an equivalent certificate (e.g. under a national (pre)qualification system)?

Yes

No

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### C: Information about reliance on the capacities of other entities

Does the economic operator rely on the capacities of other entities in order to meet the selection criteria set out under Part IV and the criteria and rules (if any) set out under Part V below?

Yes

No

### D: Information concerning subcontractors on whose capacity the economic operator does not rely

- (Section to be filled-in only if this information is explicitly required by the contracting authority or contracting entity.)

Does the economic operator intend to subcontract any share of the contract to third parties?

Yes

No

- If the contracting authority or contracting entity explicitly requests this information in addition to the information under Part I, please provide the information required under Sections A and B of this Part and Part III for each of the (categories of) subcontractors concerned.

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### Part III: Exclusion grounds

#### A: Grounds relating to criminal convictions

##### Article 57(1) of Directive 2014/24/EU sets out the following reasons for exclusion

###### Participation in a criminal organisation

Has the economic operator itself or any person who is a member of its administrative, management or supervisory body or has powers of representation, decision or control therein been the subject of a conviction by final judgment for participation in a criminal organisation, by a conviction rendered at the most five years ago or in which an exclusion period set out directly in the conviction continues to be applicable? As defined in Article 2 of Council Framework Decision 2008/841/JHA of 24 October 2008 on the fight against organised crime (OJ L 300, 11.11.2008, p. 42).

Your answer?

Yes

No

Is this information available at no cost to the authorities from an EU Member State database?

Yes

No

###### Corruption

Has the economic operator itself or any person who is a member of its administrative, management or supervisory body or has powers of representation, decision or control therein been the subject of a conviction by final judgment for corruption, by a conviction rendered at the most five years ago or in which an exclusion period set out directly in the conviction continues to be applicable? As defined in Article 3 of the Convention on the fight against corruption involving officials of the European Communities or officials of Member States of the European Union, OJ C 195, 25.6.1997, p. 1, and in Article 2(1) of Council Framework Decision 2003/568/JHA of 22 July 2003 on combating corruption in the private sector (OJ L 192, 31.7.2003, p. 54). This exclusion ground also includes corruption as defined in the national law of the contracting authority (contracting entity) or the economic operator. "

Your answer?

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Is this information available at no cost to the authorities from an EU Member State database?

Yes

No

###### Money laundering or terrorist financing

Has the economic operator itself or any person who is a member of its administrative, management or supervisory body or has powers of representation, decision or control therein been the subject of a conviction by final judgment for money laundering or terrorist financing, by a conviction rendered at the most five years ago or in which an exclusion period set out directly in the conviction continues to be applicable? As defined in Article 1 of Directive 2005/60/EC of the European Parliament and of the Council of 26 October 2005 on the prevention of the use of the financial system for the purpose of money laundering and terrorist financing (OJ L 309, 25.11.2005, p. 15).

Your answer?

Yes

No

Is this information available at no cost to the authorities from an EU Member State database?

Yes

No

###### Child labour and other forms of trafficking in human beings

Has the economic operator itself or any person who is a member of its administrative, management or supervisory body or has powers of representation, decision or control therein been the subject of a conviction by final judgment for child labour and other forms of trafficking in human beings, by a conviction rendered at the most five years ago or in which an exclusion period set out directly in the conviction continues to be applicable? As defined in Article 2 of Directive 2011/36/EU of the European Parliament and of the Council of 5 April 2011 on preventing and combating trafficking in human beings and protecting its victims, and replacing Council Framework Decision 2002/629/JHA (OJ L 101, 15.4.2011, p. 1).

Your answer?

Yes

No

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Yes

No

Is this information available at no cost to the authorities from an EU Member State database?

Yes

No

###### Fraud

Has the economic operator itself or any person who is a member of its administrative, management or supervisory body or has powers of representation, decision or control therein been the subject of a conviction by final judgment for fraud, by a conviction rendered at the most five years ago or in which an exclusion period set out directly in the conviction continues to be applicable? Within the meaning of Article 1 of the Convention on the protection of the European Communities' financial interests (OJ C 316, 27.11.1995, p. 48).

Your answer?

Yes

No

Is this information available at no cost to the authorities from an EU Member State database?

Yes

No

###### Terrorist offences or offences linked to terrorist activities

Has the economic operator itself or any person who is a member of its administrative, management or supervisory body or has powers of representation, decision or control therein been the subject of a conviction by final judgment for terrorist offences or offences linked to terrorist activities, by a conviction rendered at the most five years ago or in which an exclusion period set out directly in the conviction continues to be applicable? As defined in Articles 1 and 3 of Council Framework Decision of 13 June 2002 on combating terrorism (OJ L 164, 22.6.2002, p. 3). This exclusion ground also includes inciting or aiding or abetting or attempting to commit an offence, as referred to in Article 4 of that Framework Decision.

Your answer?

Yes

No

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Is this information available at no cost to the authorities from an EU Member State database?

Yes

No

#### B: Grounds relating to the payment of taxes or social security contributions

##### Article 57(2) of Directive 2014/24/EU sets out the following reasons for exclusion

###### Payment of taxes

Has the economic operator breached its obligations relating to the payment of taxes, both in the country in which it is established and in Member State of the contracting authority or contracting entity if other than the country of establishment?

Your answer?

Yes

No

Is this information available at no cost to the authorities from an EU Member State database?

Yes

No

###### Payment of social security

Has the economic operator breached its obligations relating to the payment social security contributions, both in the country in which it is established and in Member State of the contracting authority or contracting entity if other than the country of establishment?

Your answer?

Yes

No

Is this information available at no cost to the authorities from an EU Member State database?

Yes

No

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**C: Grounds relating to insolvency, conflicts of interests or professional misconduct**

**Article 57(4) of Directive 2014/24/EU sets out the following reasons for exclusion**

**Breaching of obligations in the field of environmental law**

Has the economic operator, to its knowledge, breached its obligations in the field of environmental law? As referred to for the purposes of this procurement in national law, in the relevant notice or the procurement documents or in Article 18(2) of Directive 2014/24/EU.

Your answer?

Yes

No

**Breaching of obligations in the field of social law**

Has the economic operator, to its knowledge, breached its obligations in the field of social law? As referred to for the purposes of this procurement in national law, in the relevant notice or the procurement documents or in Article 18(2) of Directive 2014/24/EU.

Your answer?

Yes

No

**Breaching of obligations in the fields of labour law**

Has the economic operator, to its knowledge, breached its obligations in the field of labour law? As referred to for the purposes of this procurement in national law, in the relevant notice or the procurement documents or in Article 18(2) of Directive 2014/24/EU.

Your answer?

Yes

No

**Bankruptcy**

Is the economic operator bankrupt? This information needs not be given if exclusion of economic operators in this case has been made mandatory under the applicable national law without any possibility of derogation where the economic operator is nevertheless able to perform the contract.

Your answer?

Yes

No

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Is this information available at no cost to the authorities from an EU Member State database?

Yes

No

**Insolvency**

Is the economic operator the subject of insolvency or winding-up?

Your answer?

Yes

No

Is this information available at no cost to the authorities from an EU Member State database?

Yes

No

**Arrangement with creditors**

Is the economic operator in arrangement with creditors?

Your answer?

Yes

No

Is this information available at no cost to the authorities from an EU Member State database?

Yes

No

**Analogous situation like bankruptcy under national law**

Is the economic operator in any analogous situation like bankruptcy arising from a similar procedure under national laws and regulations?

Your answer?

Yes

No

Is this information available at no cost to the authorities from an EU Member State database?

Yes

No

**Assets being administered by liquidator**

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Are the assets of the economic operator being administered by a liquidator or by the court?

Your answer?

Yes

No

Is this information available at no cost to the authorities from an EU Member State database?

Yes

No

**Business activities are suspended**

Are the business activities of the economic operator suspended?

Your answer?

Yes

No

Is this information available at no cost to the authorities from an EU Member State database?

Yes

No

**Agreements with other economic operators aimed at distorting competition**

Has the economic operator entered into agreements with other economic operators aimed at distorting competition?

Your answer?

Yes

No

**Guilty of grave professional misconduct**

Is the economic operator guilty of grave professional misconduct? Where applicable, see definitions in national law, the relevant notice or the procurement documents.

Your answer?

Yes

No

**Conflict of interest due to its participation in the procurement procedure**

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Is the economic operator aware of any conflict of interest, as indicated in national law, the relevant notice or the procurement documents due to its participation in the procurement procedure?

Your answer?

Yes

No

**Direct or indirect involvement in the preparation of this procurement procedure**

Has the economic operator or an undertaking related to it advised the contracting authority or contracting entity or otherwise been involved in the preparation of the procurement procedure?

Your answer?

Yes

No

**Early termination, damages or other comparable sanctions**

Has the economic operator experienced that a prior public contract, a prior contract with a contracting entity or a prior concession contract was terminated early, or that damages or other comparable sanctions were imposed in connection with that prior contract?

Your answer?

Yes

No

**Guilty of misinterpretation, withheld information, unable to provide required documents and obtained confidential information of this procedure**

Can the economic operator confirm that:

- It has been guilty of serious misrepresentation in supplying the information required for the verification of the absence of grounds for exclusion or the fulfilment of the selection criteria,
- It has withheld such information,
- It has not been able, without delay, to submit the supporting documents required by a contracting authority or contracting entity, and
- It has undertaken to unduly influence the decision making process of the contracting authority or contracting entity, to obtain confidential information that may confer upon it undue advantages in the procurement procedure or to negligently provide misleading information that may have a material influence on decisions concerning exclusion, selection or award?

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Your answer?

Yes

No

**D: Purely national exclusion grounds**

**Purely national grounds of exclusion, which are specified in the relevant notice or in the procurement documents.**

**Purely national exclusion grounds**

Can the economic operator confirm that: a) the economic operator does not meet the minimum reliable taxpayer criteria laid down in Article 40-1 (1) of the Law on Tax Administration of the Republic of Lithuania and is therefore deemed to have committed a serious professional breach? b) the economic operator itself or any person who is a member of its administrative, management or supervisory body or has powers of representation, decision or control therein been the subject of a conviction by final judgment for criminal bankruptcy, by a conviction rendered at the most five years ago or in which an exclusion period set out directly in the conviction continues to be applicable?

Your answer?

Yes

No

Is this information available at no cost to the authorities from an EU Member State database?

Yes

No

**Part IV: Selection criteria**

**a: Global indication for all selection criteria**

**Concerning the selection criteria the economic operator declares that it satisfies all the required selection criteria**

Your answer?

Yes

No

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The undersigned formally consent to the contracting authority or contracting entity as set out in Part I, gaining access to documents supporting the information, which has been provided in Part 3 and Part 4 of this European Single Procurement Document for the purposes of the procurement procedure as set out in part I.

Date, place and, where required or necessary, signature(s):

**Date**

03-02-2020

**Place**

Bodenheim

**Signature**

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**Finish**

**Part V: Reduction of the number of qualified candidates**

**The economic operator declares that:**

**It meets the objective and non discriminatory criteria or rules to be applied in order to limit the number of candidates in the following way:**

**In case certain certificates or other forms of documentary evidence are required, please indicate for each whether the economic operator has the required documents:**

If some of these certificates or forms of documentary evidence are available electronically, please indicate for each:

Your answer?

Yes

No

Is this information available at no cost to the authorities from an EU Member State database?

Yes

No

**Part VI: Concluding statements**

The economic operator formally declare that the information stated under Parts II - V above is accurate and correct and that it has been set out in full awareness of the consequences of serious misrepresentation.

The economic operator formally declare to be able, upon request and without delay, to provide the certificates and other forms of documentary evidence referred to, except where:

- a) The contracting authority or contracting entity has the possibility of obtaining the supporting documentation concerned directly by accessing a national database in any Member State that is available free of charge (on condition that the economic operator has provided the necessary information (web address, issuing authority or body, precise reference of the documentation) allowing the contracting authority or contracting entity to do so. Where required, this must be accompanied by the relevant consent to such access), or
- b) the contracting authority or contracting entity already possesses the documentation concerned.

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**List of persons entitled to represent or control the supplier, to make decisions on its behalf, to conclude a transaction, and of persons entitled to draw up and sign the supplier's accounting documents**

**(in accordance with the requirement of Clause 1.1 of Annex 6 to the Special Terms and Conditions)**

Information about persons entitled to represent or control the supplier, to make decisions on its behalf, to conclude a transaction (supplier (if a natural person), supplier's manager, members of the management body, members of the supervisory body, etc.) and about persons entitled to draw up and sign the accounting documents of the supplier (accountant (s), etc.) are provided:

**1.1. Information about a legal entity:**

focus-consulting Management-Informationssysteme für den Mittelstand GmbH \_\_\_\_\_  
(legal form, name of the legal entity)

**1.2. information about the manager of the legal entity, another member of the management or supervisory body or another person who is authorised to represent or control the legal entity, to make a decision on its behalf, to conclude a transaction:**

1.2.1. information about the sole governing body - the head of the legal entity:

\_\_\_\_\_  
(name, surname)

1.2.2. does the company has a collegial supervisory body - the Supervisory Board (tick Yes/No)?

- Yes  
 No

If Yes, the following information shall be provided about all members of the Supervisory Board:

\_\_\_\_\_  
(name, surname)

\_\_\_\_\_  
(name, surname)

1.2.3. does the company has a collegial management body - the Board (tick Yes/No)?

- Yes  
 No

If Yes, the following information shall be provided about all members of the Board:

\_\_\_\_\_  
(name, surname)

\_\_\_\_\_  
(name, surname)

<sup>1</sup>It is not necessary to complete and submit this Annex together with the request/tender. The Participant will need to submit these documents only at the request of the Buyer.

1.2.4. information about another person who is authorised to represent or control the legal entity, to make a decision on its behalf, to conclude a transaction:

\_\_\_\_\_ (name, surname)

**1.3. information about the accountant (s) or other person (s) authorised to draw up and sign the accounting documents of the legal entity:**

Schneider, Claudia \_\_\_\_\_ (name, surname)

Schneider, Stefan \_\_\_\_\_ (Name, surname, signature of the supplier's manager or its authorized person)

**DETAILS OF THE EXPERTS OFFERED BY THE SUPPLIER TO THE PERFORMANCE OF THE PROCUREMENT CONTRACT**

No.	Name and surname of the experts*	Positions of the experts in the implementation of the LP project**	Experience of the experts in the similar projects***
1.	[REDACTED]	project manager modelling expert line haul	<p><b>NetLay Italy</b> investigation of network options</p> <p>[REDACTED]</p> <p><b>modelling expert</b></p> <p><b>NetLay France</b> investigation of network options</p> <p>[REDACTED]</p> <p><b>modelling expert</b></p>
2.	[REDACTED]	modelling expert local traffic	<p><b>NetLay Germany</b> investigation of network options</p> <p>[REDACTED]</p> <p><b>modelling expert</b></p>

3.	[REDACTED]	project supervisor	<b>NetLay UK</b> investigation of network options [REDACTED] <b>project lead</b>
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[REDACTED] General Manager [REDACTED]

(Name, surname, signature of the supplier's general manager or its authorized person)

**Notes:**

- \* according to the requirement No. 1.2 of Annex No. 6 to the Special Terms and Conditions (ST&C) of the procurement, the Supplier has to indicated at least 2 experts;
- \*\* it is required to indicate positions of the experts in accordance to the requirement No. 1.2 of Annex No. 6 to the ST&C (which expert is going to be a project manager, which – a modelling expert and etc.);
- \*\*\* it is required to indicate at least 1 (one) implemented logistics network analysis and optimisation project which confirms the expert's qualification required in Annex No. 6 to the ST&C. The following information should be provided:
  - a project name,
  - short description,
  - project's implementation period,
  - name and contact details of the customer,
  - the position of the expert in the project,
  - the role of the expert in the implementation of the project and the duration of the work in it.



## OFFICIAL SUPPLIER'S DECLARATION

I,

General Manager of  
focus-consulting Management-Informationssysteme für den Mittelstand GmbH,  
the Company which is registered at  
Am Kümmerling 24, 55294 Bodenheim, Germany, HRB 5113,

Am Kümmerling 24  
55294 Bodenheim  
Tel: 06135-9280-0  
Fax: 06135-9280-80

1. confirm by my signature that within the last 5 years I, General Manager and other persons who are authorised to represent or control the Company, to make a decision on its behalf, to conclude a transaction, as well as the accountant of the Company or any other person authorised to draw up and sign the accounting documents of the Company have not been subject to the final judgement and do not have any unspent or unexpunged conviction for the following criminal acts:
  - a. participation in, formation or direction of a criminal organization;
  - b. bribery, trading in influence, subornation;
  - c. fraud, embezzlement of property, misappropriation of property, fraudulent statement on the activities of a legal entity, use of credit, loan or targeted grant not for its purpose or established order, credit fraud, submission of false data on income, profit or assets, non-provision of declaration, report or other document, fraudulent accounting or misuse when these criminal acts are against the financial interests of the European Union within the meaning of Article 1 of the Convention on the protection of the European Communities' financial interests;
  - d. criminal bankruptcy;
  - e. terrorist offence or offence linked to terrorist activities;
  - f. legalization of criminal assets;
  - g. trafficking in human beings, the purchase or sale of a child;
  - h. an offense committed by a supplier from another state as defined in the legislation of other states implementing the European Union legislation listed in Article 57 (1) of Directive 2014/24/EU.
2. Similarly, for the acts listed above, the Company  
focus-consulting Management-Informationssysteme für den Mittelstand GmbH  
has not been subject to the final judgement within the last 5 years.
3. I declare furthermore that till the current date the company focus-consulting  
Management-Informationssysteme für den Mittelstand GmbH has fulfilled all its  
obligations relating to the payment of taxes, including social insurance contributions,  
according to the requirements of the law of Germany where the company is registered  
and carries out its activities. The company has no tax debts.

I confirm that the statements provided in this declaration are correct and I have not concealed anything.

I am aware of the criminal liability for providing false information.

Bodenheim, 08. April.2020

Geschäftsführer  
Claudia Schneider  
Stefan Schneider

Amtsgericht Mainz  
HRB 5113

Mainzer Volksbank  
Blz: 551 900 00  
Kto: 335 335 014

File-Nr. 0602 2020/D

I hereby certify that the above signature is the true signature of  
Mr.

who is personally known to me.

Oppenheim, the 20-April-08

