

European Single Procurement Document (ESPD)

Part I: Information concerning the procurement procedure and the contracting authority or contracting entity

Information about publication

For procurement procedures in which a call for competition has been published in the Official Journal of the European Union, the information required under Part I will be automatically retrieved, provided that the electronic ESPD-service is used to generate and fill in the ESPD. Reference of the relevant notice published in the Official Journal of the European Union:

Notice number in the OJS:

OJS URL

National Official Journal

In case publication of a notice in the Official Journal of the European Union is not required, please give other information allowing the procurement procedure to be unequivocally identified (e.g. reference of a publication at national level)

Identity of the procuror

Official name:

Public limited company Lietuvos paštas

Country:

Lithuania

Information about the procurement procedure

Type of procedure

Not specified

Title:

MSE software development services

Short description:

MSE software development services (hereinafter referred to as "Services"). Development services must be provided for the Buyer's MSE: Mail and parcel sorting cabinets and pre-sorting workplace (OCR).

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Yes

No

If applicable, is the economic operator registered on an official list of approved economic operators or does it have an equivalent certificate (e.g. under a national (pre)qualification system)?

Yes

No

- In addition, please complete the missing information in Part IV, Sections A, B, C or D as the case may be ONLY if this is required in the relevant notice or procurement documents

e) Will the economic operator be able to provide a certificate with regard to the payment of social security contributions and taxes or provide information enabling the contracting authority or contracting entity to obtain it directly by accessing a national database in any Member State that is available free of charge?

Yes

No

If the relevant documentation is available electronically, please indicate:

Is the economic operator participating in the procurement procedure together with others?

Yes

No

Where applicable, indication of the lot(s) for which the economic operator wishes to tender:

B: Information about representatives of the economic operator #1

- Where applicable, please indicate the name(s) and address(es) of the person(s) empowered to represent the economic operator for the purposes of this procurement procedure:

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File reference number attributed by the contracting authority or contracting entity (if applicable):

Part II: Information concerning the economic operator

A: Information about the economic operator

Name:

Mailroom Solutions Oy

Street and number:

Matti Visanniin kuja 15 A

Postcode:

00100

City:

Seinäjoki

Country:

Finland

Internet address (web address) (if applicable):

www.mailroomsolutions.com

E-mail:

info@mailroomsolutions.com

Telephone:

+358400776453

Contact person or persons:

Janne Eteläaho, janne.etelaho@mailroomsolutions.com

VAT number, if applicable:

FI20652495

If no VAT number is applicable, please indicate another national identification number, if required and applicable

Is the economic operator a Micro, a Small or a Medium-Sized Enterprise?

Yes

No

Only in case the procurement is reserved: is the economic operator a sheltered workshop, a 'social business' or will it provide for the performance of the contract in the context of sheltered employment programmes?

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First name

Janne

Last name

Eteläaho

Date of birth

[REDACTED]

Place of birth

[REDACTED]

Street and number:

[REDACTED]

Postcode:

[REDACTED]

City:

[REDACTED]

Country:

Finland

E-mail:

[REDACTED]

Telephone:

[REDACTED]

Position/Acting in the capacity of:

CEO

If needed, please provide detailed information on the representation (its forms, extent, purpose ...):

C: Information about reliance on the capacities of other entities

Does the economic operator rely on the capacities of other entities in order to meet the selection criteria set out under Part IV and the criteria and rules (if any) set out under Part V below?

Yes

No

D: Information concerning subcontractors on whose capacity the economic operator does not rely

- (Section to be filled-in only if this information is explicitly required by the contracting authority or contracting entity.)

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Does the economic operator intend to subcontract any share of the contract to third parties?

Yes
 No

- If the contracting authority or contracting entity explicitly requests this information in addition to the information under Part I, please provide the information required under Sections A and B of this Part and Part III for each of the (categories of) subcontractors concerned.

Part III: Exclusion grounds

A: Grounds relating to criminal convictions
Article 57(1) of Directive 2014/24/EU sets out the following reasons for exclusion

Participation in a criminal organisation

Has the economic operator itself or any person who is a member of its administrative, management or supervisory body or has powers of representation, decision or control therein been the subject of a conviction by final judgment for participation in a criminal organisation, by a conviction rendered at the most five years ago or in which an exclusion period set out directly in the conviction continues to be applicable? As defined in Article 2 of Council Framework Decision 2008/841/JHA of 24 October 2008 on the fight against organised crime (OJ L 300, 11.11.2008, p. 42).

Your answer?
 Yes
 No

Is this information available at no cost to the authorities from an EU Member State database?

Yes
 No

Corruption

Has the economic operator itself or any person who is a member of its administrative, management or supervisory body or has powers of representation, decision or control therein been the subject of a conviction by final judgment for corruption, by a conviction rendered at the most five years ago or in which an

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rendered at the most five years ago or in which an exclusion period set out directly in the conviction continues to be applicable? As defined in Articles 1 and 3 of Council Framework Decision of 13 June 2002 on combating terrorism (OJ L 164, 22.6.2002, p. 3). This exclusion ground also includes inciting or aiding or abetting or attempting to commit an offence, as referred to in Article 4 of that Framework Decision.

Your answer?
 Yes
 No

Is this information available at no cost to the authorities from an EU Member State database?

Yes
 No

Money laundering or terrorist financing

Has the economic operator itself or any person who is a member of its administrative, management or supervisory body or has powers of representation, decision or control therein been the subject of a conviction by final judgment for money laundering or terrorist financing, by a conviction rendered at the most five years ago or in which an exclusion period set out directly in the conviction continues to be applicable? As defined in Article 1 of Directive 2005/60/EC of the European Parliament and of the Council of 26 October 2005 on the prevention of the use of the financial system for the purpose of money laundering and terrorist financing (OJ L 309, 25.11.2005, p. 15).

Your answer?
 Yes
 No

Is this information available at no cost to the authorities from an EU Member State database?

Yes
 No

Child labour and other forms of trafficking in human beings

Has the economic operator itself or any person who is a member of its administrative, management or supervisory body or has powers of representation, decision or control therein been the subject of a conviction by final judgment for child labour and other forms of trafficking in human beings, by a conviction

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exclusion period set out directly in the conviction continues to be applicable? As defined in Article 3 of the Convention on the fight against corruption involving officials of the European Communities or officials of Member States of the European Union, (OJ C 195, 25.6.1997, p. 1, and in Article 2(1) of Council Framework Decision 2003/568/JHA of 22 July 2003 on combating corruption in the private sector (OJ L 192, 31.7.2003, p. 54). This exclusion ground also includes corruption as defined in the national law of the contracting authority (contracting entity) or the economic operator."

Your answer?
 Yes
 No

Is this information available at no cost to the authorities from an EU Member State database?

Yes
 No

Fraud

Has the economic operator itself or any person who is a member of its administrative, management or supervisory body or has powers of representation, decision or control therein been the subject of a conviction by final judgment for fraud, by a conviction rendered at the most five years ago or in which an exclusion period set out directly in the conviction continues to be applicable? Within the meaning of Article 1 of the Convention on the protection of the European Communities' financial interests (OJ C 316, 27.11.1995, p. 48).

Your answer?
 Yes
 No

Is this information available at no cost to the authorities from an EU Member State database?

Yes
 No

Terrorist offences or offences linked to terrorist activities

Has the economic operator itself or any person who is a member of its administrative, management or supervisory body or has powers of representation, decision or control therein been the subject of a conviction by final judgment for terrorist offences or offences linked to terrorist activities, by a conviction

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rendered at the most five years ago or in which an exclusion period set out directly in the conviction continues to be applicable? As defined in Article 2 of Directive 2011/36/EU of the European Parliament and of the Council of 5 April 2011 on preventing and combating trafficking in human beings and protecting its victims, and replacing Council Framework Decision 2002/629/JHA (OJ L 101, 15.4.2011, p. 1).

Your answer?
 Yes
 No

Is this information available at no cost to the authorities from an EU Member State database?

Yes
 No

B: Grounds relating to the payment of taxes or social security contributions

Article 57(2) of Directive 2014/24/EU sets out the following reasons for exclusion

Payment of taxes

Has the economic operator breached its obligations relating to the payment of taxes, both in the country in which it is established and in Member State of the contracting authority or contracting entity if other than the country of establishment?

Your answer?
 Yes
 No

Is this information available at no cost to the authorities from an EU Member State database?

Yes
 No

Payment of social security

Has the economic operator breached its obligations relating to the payment social security contributions, both in the country in which it is established and in Member State of the contracting authority or contracting entity if other than the country of establishment?

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Your answer?

- Yes
 No

Is this information available at no cost to the authorities from an EU Member State database?

- Yes
 No

C: Grounds relating to insolvency, conflicts of interests or professional misconduct

Article 57(4) of Directive 2014/24/EU sets out the following reasons for exclusion

Agreements with other economic operators aimed at distorting competition

Has the economic operator entered into agreements with other economic operators aimed at distorting competition?

Your answer?

- Yes
 No

Guilty of grave professional misconduct

Is the economic operator guilty of grave professional misconduct? Where applicable, see definitions in national law, the relevant notice or the procurement documents.

Your answer?

- Yes
 No

Conflict of interest due to its participation in the procurement procedure
Is the economic operator aware of any conflict of interest, as indicated in national law, the relevant notice or the procurement documents due to its participation in the procurement procedure?

Your answer?

- Yes
 No

Direct or indirect involvement in the preparation of this procurement procedure

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Has the economic operator or an undertaking related to it advised the contracting authority or contracting entity or otherwise been involved in the preparation of the procurement procedure?

Your answer?

- Yes
 No

Early termination, damages or other comparable sanctions

Has the economic operator experienced that a prior public contract, a prior contract with a contracting entity or a prior concession contract was terminated early, or that damages or other comparable sanctions were imposed in connection with that prior contract?

Your answer?

- Yes
 No

Guilty of misinterpretation, withheld information, unable to provide required documents and obtained confidential information of this procedure

Can the economic operator confirm that:

- It has been guilty of serious misrepresentation in supplying the information required for the verification of the absence of grounds for exclusion or the fulfilment of the selection criteria,
- It has withheld such information,
- It has not been able, without delay, to submit the supporting documents required by a contracting authority or contracting entity, and
- It has undertaken to unduly influence the decision making process of the contracting authority or contracting entity, to obtain confidential information that may confer upon it undue advantages in the procurement procedure or to negligently provide misleading information that may have a material influence on decisions concerning exclusion, selection or award?

Your answer?

- Yes
 No

D: Purely national exclusion grounds

Do the purely national grounds of exclusion, which are specified in the relevant notice or in the procurement documents, apply?

Purely national exclusion grounds

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Other exclusion grounds that may be foreseen in the national legislation of the contracting authority's or contracting entity's Member State. Has the economic operator breached its obligations relating to the purely national grounds of exclusion, which are specified in the relevant notice or in the procurement documents?

Your answer?

- Yes
 No

Is this information available at no cost to the authorities from an EU Member State database?

- Yes
 No

Part IV: Selection criteria

C: Global indication for all selection criteria

Concerning the selection criteria the economic operator declares that it satisfies all the required selection criteria

Your answer?

- Yes
 No

Finish

Part V: Reduction of the number of qualified candidates

The economic operator declares that:

it meets the objective and non discriminatory criteria or rules to be applied in order to limit the number of candidates in the following way:

In case certain certificates or other forms of documentary evidence are required, please indicate for each whether the economic operator has the required documents:

If some of these certificates or forms of documentary evidence are available electronically, please indicate for each:

Your answer?

- Yes

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ONo

Please describe them

Is this information available at no cost to the authorities from an EU Member State database?

- Yes
 No

Part VI: Concluding statements

The economic operator formally declares that the information stated under Parts II - V above is accurate and correct and that it has been set out in full awareness of the consequences of serious misrepresentation.

The economic operator formally declares to be able, upon request and without delay, to provide the certificates and other forms of documentary evidence referred to, except where:

- The contracting authority or contracting entity has the possibility of obtaining the supporting documentation concerned directly by accessing a national database in any Member State that is available free of charge (on condition that the economic operator has provided the necessary information (web address, issuing authority or body, precise reference of the documentation) allowing the contracting authority or contracting entity to do so, where required, this must be accompanied by the relevant consent to such access), or
- As of 18 October 2018 at the latest (depending on the national implementation of the second subparagraph of Article 59(5) of Directive 2014/24/EU), the contracting authority or contracting entity already possesses the documentation concerned.

The economic operator formally consents to the contracting authority or contracting entity as set out in Part I, gaining access to documents supporting the information, which has been provided in Part III and Part IV of this European Single Procurement Document for the purposes of the procurement procedure as set out in Part I.

Date, place and, where required or necessary, signature(s):

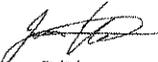
Date

30-06-2023

Place

-12-

Seinäjoki, Finland
Signature



Janne Eteläaho
CEO
Mailroom Solutions Oy

**TRANSLATION OF THE EXTRACT FROM THE TRADE REGISTER,
ELECTRONIC**

30.06.2023 10:46:55 the details in the register

Identifiers

Name Mailroom Solutions Oy
Business ID 2065249-5
Entered in the register 31.10.2006
Company type Limited company
Contact details:
Postal address Matti Visannin kuja 15 A 60100 Seinäjoki
Street address Matti Visannin kuja 15 A 60100 Seinäjoki
Email info@mailroomsolutions.com
Telephone +358 207871300, +358 207871309
Home page address www.mailroomsolutions.com

Name details

Name Mailroom Solutions Oy
Parallel company name Mailroom Solutions AB
Mailroom Solutions Ltd.
Auxiliary company name Mailroom Assistant
Mailroom Consulting
Mailroom Manager
Notta Systems

Registered office

Seinäjoki

Share capital

Share capital
Number of shares

Financial period

Financial period 01.01 - 31.12

Financial statements

The last financial statements submitted 01.01.2022 - 31.12.2022

Representation

Statutory representation:

Under the law, the Board of Directors represents the company.

Representation based on position:

By the Chair of the Board and the Managing Director, each on their own, and by any two Board members jointly

Persons

role	surname, first name(s) / company name	date of birth / identity code	citizenship
Chair of the Board of Directors	Juonio, Erkki Juhani	[REDACTED]	Citizen of Finland
Member of the Board of Directors	Eteläaho, Janne Jalmary	[REDACTED]	Citizen of Finland
Member of the Board of Directors	Rintala, Jarmo Antero	[REDACTED]	Citizen of Finland
Member of the Board of Directors	Sippola, Matti Tapio	[REDACTED]	Citizen of Finland
Managing Director	Eteläaho, Janne Jalmary	[REDACTED]	Citizen of Finland
Holder of a procuration	Rintala, Jarmo Antero	[REDACTED]	Citizen of Finland

Representation by the holders of a procuration as follows: on his or her own.

Auditor	Lelto, Markku Kalevi	[REDACTED]	Citizen of Finland
Deputy auditor	Bertell, Hans Erik	[REDACTED]	Citizen of Finland

Additional information

The company or organisation has filed a statutory notification of beneficial owners with the Finnish Trade Register 10.09.2020

Name history

Mailroom Solutions Oy 14.02.2020 -
Notta Systems Oy 31.10.2006 - 14.02.2020

Latest registered financial statements

Financial statement submitted 01.01.2022 - 31.12.2022
Financial statement submitted 01.01.2021 - 31.12.2021
Financial statement submitted 01.07.2019 - 31.12.2020
Financial statement submitted 01.01.2018 - 30.06.2019
Financial statement submitted 01.01.2017 - 31.12.2017

[Go back to the search results](#)

Mailroom Solutions Oy

Company details

Registrations

Registrations in force

Register history

Prepayment register check dates:

Prepayment register check dates:

Tax Debt Register

Details in the Tax Debt Register

Business ID	2065249-5
Company name	Mailroom Solutions Oy
Taxes owed	No record of tax debts.
Negligence in filing tax returns	No register entries that would indicate non-filing of the Return for Self-Assessed Taxes.



Last update 30.05.2023

About the register

The Tax Debt Register is a public service allowing anyone to make enquiries on outstanding tax liabilities and non-filing of tax returns. The enquiries may concern businesses, self-employed individuals, and estates (of deceased persons) operating a business. Debt consisting of unpaid car tax or excise duties does not show in the Tax Debt Register.

The register shows companies that owe at least 10,000 euros, or that have shown negligence in filing Tax Returns for Self-Assessed Taxes during the last 6 months. 'Negligence in filing' means that Returns for VAT, for withholding and employers' health insurance have been filed late or not filed at all.

Registration entries are based on a screening of Tax Administration databases, performed regularly at the end of every calendar month. The company is removed from the register immediately after the settlement of the debt has been received, or after receipt of the Tax Return for Self-Assessed Taxes.

The latest update of the Tax Debt Register is the date when the details were last checked against the Finnish Tax Administration's data system.

For more information, visit vero.fi/vero/selkokuksito

Business ID history

Business ID history

If the company or organisation is in the Finnish Trade Register or the Finnish Register of Foundations, more comprehensive details are available via the [information service Vire](#)

Further details on associations are available via the information service of the [Finnish Register of Associations](#)

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Customer service

[Customer service of the Finnish Patent and Registration Office](#)

[Customer service of the Finnish Tax Administration](#)

Information

[Search instructions for the company and organisation search](#)

[Privacy statement](#)

[Accessibility statement](#)

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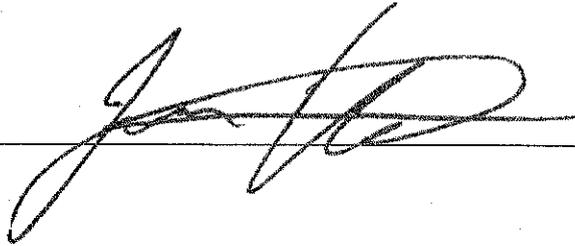
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DECLARATION

For assessing a supplier compliance with national security interests

2023-06-30

1	Name of the supplier	Mailroom Solutions Oy		
2	Registration code	FI20652495		
3	Name of CEO of the supplier	Janne Eteläaho		
4	Contacts	Phone number:	[REDACTED]	
		Email address:	[REDACTED]	
5	The Subsupplier hereby NOTES that:			
5.1	The supplier's sub-supplier, subcontractor or the entity whose capacities are relied on by the supplier, or the person controlling them, is not included in the lists of entities subject to sanctions by the Republic of Lithuania, the European Union, or any other international sanctions. <i>(Note. Applies only to contracts concluded with Lietuvos Paštas AB).</i>		<input checked="" type="checkbox"/> Not included <input type="checkbox"/> Included	
5.	<p>The supplier, its sub-supplier, the economic operators whose capacities are relied on, the manufacturers, the persons performing the maintenance and support of hardware or software, or the persons controlling them, shall not be considered to be reliable if they are registered in (natural person – resident or having the nationality of) the above States or if the maintenance or support is carried out from these States. <i>(Applicable only for specific procurements in accordance with the approved list of CPV nomenclature reference numbers, available here).</i></p>		<input type="checkbox"/> The Russian Federation <input type="checkbox"/> The Republic of Belarus <input type="checkbox"/> Crimea annexed by the Russian Federation <input type="checkbox"/> Transnistrian territory not under the control of the Government of the Republic of Moldova <input type="checkbox"/> Territories of Abkhazia and South Ossetia not under the control of the Government of Sakartvelo <input type="checkbox"/> People's Republic of China, not applicable in the Separate Customs Territory of Taiwan (Penghu, Kinmen and Matsu).	
			<input type="checkbox"/> Not considered reliable <i>(tick the country or territory)</i> <input checked="" type="checkbox"/> Considered reliable	



Janne Eteläaho

(Name and signature of CEO of the Supplier)

Asker: Jarmo Antero Rintala
Purpose of use: Corporate fine enquiry

This extract has been issued under section 6 (8) of the Criminal Records Act to a legal person for the purpose of inspecting its data

Name: Mailroom Solutions Oy
Business ID: 2065249-5
Place of residence:
State: Finland

The Finnish Criminal Records contain no information on the above-mentioned artificial person on the day of issue of this extract

Oikeusrekisterikeskus
Rättsregistercentralen
Legal Register Centre

Tämä dokumentti on sähköisesti allekirjoitettu
Detta dokument har underskrivits elektroniskt
This document has been electronically signed

Erikki Raunio
Äyritie 8 D
01510 VANTAA

Tämä ote on annettu rikosrekisterilain (770/1993) 6 §:n 1 momentin nojalla esitettäväksi ulkomaan viranomaiselle anotaessa viisumia, oleskelu- tai työlläpää tai kun haljain oikeudet ulkomailta maahan ovet riippuvoina Suomen rikosrekisterilain eaitamissa

Detta utdrag har uttändats med stöd av 6 § 1 mom. straffregisterlagen (770/1993), uti förslags för uttändats myndighet i samband med ansökan om visum, oleskelu- eller arbetslösigend eller då sökandens rättigheter i uttändats annars är beroende av framkognandet av uppgifter ur Finlands straffregister.

This extract has been issued under the provisions of section 6, subsection 1 of the Criminal Records Act (770/1993), for the purpose of being presented to foreign authorities in connection with applications for visa, residence or work permits, or otherwise where the applicant requires an extract from the Finnish Criminal Records in order to safeguard his rights in a foreign country.

Sukunimi (ent.nimi): Siktatamn (tidigare namn): Family name (former names):	Raunio
Etunimi Santliga förnamn Given names	Erikki Juhani
Henkilöstunus (Syntymäaika) Personbeteckning (Födelsedatum) Security code (Date of birth)	[REDACTED]
Syntymäpaikka Födelseort Place of birth	Kuortane, Finland

Tämän rikosrekisterilain antopäivänä yllämainitulla henkilöllä ei ole merkintöjä Suomen rikosrekisterissä.
När detta utdrag uttändas finns ingan anteckning om ovan nämnda person i Finlands straffregister.
The Finnish Criminal Records contain no information on the above-mentioned person on the day of issue of this extract.

Oikeusrekisterikeskus
Rättsregistercentralen
Legal Registrar Centre

Alekkijöius
Underskrift
Signature

Oikeusrekisterikeskus
Rättsregistercentralen
Legal Registrar Centre

Tämä dokumentti on sähköisesti allekirjoitettu
Detta dokument har underskrivits elektroniskt
This document has been electronically signed

Puhelin Telefon	Fax Telefax	Sähköposti E-postadress
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PL 167
13101 HÄMEENLINNA

S-posti Email
rikosrekisteri@om.fi

Puh. Tel.
+35829 56 65650
Telefax
+35829 56 65783

Janne Eieläaho
Tyville 3
80200 SEINÄJOKI

Tämä ole on annettu rikosrekisterilain (770/1993) 6 §:n 1 momentin nojalla esitettäväksi ulkomaan viranomaiselle ennoassa visumin, oleskaki- tai työlupaa tai kun hakijan oikeudet ulkomailta muitten ovat riippuvaisia Suomen rikosrekisterilaitojen sallimasta.
Detta utdrag har utferats med stöd av 6 § 1 mom. straffregisterlagen (770/1993), att förnas för utländsk myndighet i samband med ansökan om visum, uppehålls- eller arbetslöslstånd eller då sökandens rättigheter i utlandet annars är beroende av framgångandet av uppåt i utländska straffregister.

This extract has been issued under the provisions of section 6, subsection 1 of the Criminal Records Act (770/1993), for the purpose of being presented to foreign authorities in connection with applications for visa, residence or work permits, or otherwise when the applicant requires an extract from the Finnish Criminal Records in order to safeguard his rights in a foreign country.

Sukunimi (ent.nimet): Släktnamn (tidigare namn): Family name (former names):	Eieläaho
Etunimet Samliga förnamn Given names	Janne Jalmari
Henkilötunnus (Syntymäärä) Personbeteckning (Födelsedatum) Security code (Date of birth)	[REDACTED]
Syntymäpaikka Födelseort Place of birth	Lehtimäki, Finland

Tämän rikosrekisterioteen antopäivänä yllämainittula henkilölle ei ole merkittyä Suomen rikosrekisterissä.
När detta utdrag utferas finns ingen anmärkning om ovan nämnda person i Finlands straffregister.

The Finnish Criminal Records contain no information on the above-mentioned person on the day of issue of this extract.

Oikeusrekisterikeskus
Rättsregistercentralen
Legal Register Centre

Allekirjoitus
Underskrift
Signature

[REDACTED]
Oikeusrekisterikeskus
Rättsregistercentralen
Legal Register Centre

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This document has been electronically signed

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rikosrekisteri@om.fi

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