

Preparation	
Item	Detail
Host broadcaster offer in FAME	By 12.00CET on the Wednesday two weeks prior to the Week of Football, the HB must submit to UEFA (by inserting into FAME) key elements of their proposed multilateral production including the camera plan with camera legend in English
Liaison with UEFA VOBM	Before the HB offer deadline, the HB must provide: <ul style="list-style-type: none"> · details of the multilateral feed production and camera plan · TV compound layout Before the booking deadline, the HB must provide: <ul style="list-style-type: none"> · own unilateral production plans
Liaise with visiting broadcasters	The HB should also liaise with the UEFA VOBM regarding any visiting broadcast partner requirements – for example to discuss the power supply (for example twin pack generators)

updated

MD-1	
Item	Detail
Supervision of TV compound	The HB ensures sufficient, secure space is available for production vehicle parking and is present to manage the area as of arrival of the first vehicles
Cabling	HB responsible for cable installation to all host positions, and provides advice and support to visiting broadcast partners
Coordination of power supply	HB ensures the power supply meets the requirements of all visiting broadcast partners in the TV compound, as per requests entered in FAME <ul style="list-style-type: none"> – HB coordinates the power supply to EBU SNGs (and the fibre truck if applicable) free of charge and in accordance with the details provided
Back-up camera 1	HB should ensure camera 1 plus emergency audio (embedded) is available on a 20-minute UPS (Uninterrupted Power Supply). – HB should provide a separate cable with the camera 1 UPS feed to the SNG for emergency use
TV graphics	The HB checks all match graphics in English for the multilateral feed (see chapter 4 for further details).
Lighting of all multilateral positions	The HB provides lighting equipment for all flash interview and multilateral pitchside positions
Provision of multilateral signal to EBU SNG /	The HB ensures this signal is available for both main and back up feed SNGs (or fibre termination point if applicable). <ul style="list-style-type: none"> – the HD signal includes Dolby E encoded audio with HB and MVB commentary; the HB must provide suitable Dolby E encoding equipment to provide the Dolby E mux. from the 5.1+2 audio channels
Provision of isolated camera feeds	HB provides visiting broadcast partners with HD ISOcam feeds free of charge (a fee may be charged for SD or UHD ISOcam feeds)
HB and TV meetings	HB to attend all required meetings.
MD-1 news exchange feed	The HB records all MD-1 training sessions and press conferences, plus interviews with head coaches/managers and players attending the press conferences
Play-out news exchange feed (League A only)	The HB plays out the news exchange feed twice, at the times communicated by UEFA.

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MD	
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