

TENDER

FOR PROCUREMENT OF SPECIALIZED TRAINING SERVICES FOR AIR TRAFFIC CONTROLLERS' AND ATSEPS'

1. INFORMATION ON THE SUPPLIER

Supplier's name / Name of Suppliers of a group of economic entities	Entry Point North AB
Responsible partner of a group of economic entities (to be filled in if the tender is submitted by a group of economic entities)	Not applicable
Name and surname of the responsible person of the Supplier/Partner of a group of economic entities authorised to sign the tender	/

Information on part of goods to be delivered/services to be provided/tasks to be performed by each member of Suppliers' group on its own (to be filled in if the tender is submitted by a group of Suppliers)

No.	Name of member of a group of Suppliers	Part of goods to be delivered/services to be provided/tasks to be performed
1.		
...		

2. INFORMATION ON THE CONTACT PERSON OF THE SUPPLIER/RESPONSIBLE PARTNER OF A GROUP ECONOMIC ENTITIES

Name, surname	
Phone number/Mobile phone number	
E-mail	

3. ACCEPTANCE OF PROCUREMENT CONDITIONS

We hereby acknowledge that by submitting our tender we accept the Procurement procedure set forth in the Procurement Conditions and the essential terms and conditions of the future contract.

We confirm that we have carefully read all the requirements of the Procurement Conditions as well as the Technical Specification, our tender fully complies with them and we undertake to follow them during the performance of the contract. We also undertake to comply with other requirements of legal acts valid in the Republic of Lithuania and tender to the object of procurement and the contract. In preparing the tender we have taken into account the requirements for safety at work and working conditions.

We confirm that we have familiarised with the Anti-Corruption Policy of the State Enterprise Oro navigacija (Annex 5) and Business Partner Code of Conduct (Annex 7) and we undertake not to violate the provisions thereof.

We hereby confirm that we are familiar with the provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC

(General Data Protection Regulation) and implementing technical and organisational measures to meet the requirements of the General Data Protection Regulation.

If during the provision of the services (including all Phases of the provision of the services) it will be necessary to have access or otherwise process the personal data held by your company, we will notify you in advance and conclude a separate agreement regarding the terms of the processing of your personal data.

4. PRICE OF THE TENDER

4.1. The Tender Price shall be expressed in euros.

4.2. The Tender Price is quoted by completing the Table 1.

All costs incurred by the Supplier for the provision of the Services must be included in the price rates.

Table 1. Tender Price

No.	Services	Place of the Service provision	Price rate of training courses for one employee*, EUR, excluding VAT
A	C	D	E
1.	5 working days' duration for ATCOs' OJTI training	On the premises of the Service Provider	
2.	5 working days' duration for ATCOs' OJTI training	On the premises of the Buyer	(At 1)
3.	5 working days' duration for ATCOs' OJTI training	Remotely, online	
4.	2 working days' duration for ATCOs' OJTI Ref training	On the premises of the Service Provider	
5.	2 working days' duration for ATCOs' OJTI Ref training	On the premises of the Buyer	(At 1)
6.	2 working days' duration for ATCOs' OJTI Ref training	Remotely, online	
7.	3 working days' duration for ATCOs' Assessor training	On the premises of the Service Provider	
8.	3 working days' duration for ATCOs' Assessor training	On the premises of the Buyer	(At 1)
9.	3 working days' duration for ATCOs' Assessor training	Remotely, online	
10.	2 working days' duration for ATCOs' Assessor Ref training	On the premises of the Service Provider	
11.	2 working days' duration for ATCOs' Assessor Ref training	On the premises of the Buyer	(At 1)
12.	2 working days' duration for ATCOs' Assessor Ref training	Remotely, online	
13.	5 working days' duration for ATSEP OJTI and Assessor training	On the premises of the Service Provider	
14.	5 working days' duration for ATSEP OJTI and Assessor training	On the premises of the Buyer	(At 8)
15.	5 working days' duration for ATSEP OJTI and Assessor training	Remotely, online	
16.	1 working day duration for ATSEP OJTI Ref training	On the premises of the Service Provider	

17.	1 working day duration for ATSEP OJTI Ref training	On the premises of the Buyer	(At €
18.	1 working day duration for ATSEP OJTI Ref training	Remotely, online	
19.	1 working day duration for ATSEP Assessor Ref training	On the premises of the Service Provider	
20.	1 working day duration for ATSEP Assessor Ref training.	On the premises of the Buyer	(At €
21.	1 working day duration for ATSEP Assessor Ref training.	Remotely, online	
		Tender Price, EUR, excluding VAT	45330
		VAT (if applicable)	
		Tender Price, EUR, including VAT	45330

*** The Services will be purchased only as needed, without exceeding EUR 50 000, excluding VAT. The Buyer will only pay for the Services actually provided at the Price Rate (Column E) indicated in this table. The maximum value of the contract – 50 000 EUR, excluding VAT. This sum includes the instructor's arrival costs (tickets, accommodation and other direct costs) if the services are provided at the Buyer's premises, and the total amount of these costs shall not exceed 15% maximum value of the contract.**

5. TENDER VALIDITY TERM

The offer is valid for **90 (ninety) calendar days** from the deadline for submission of initial offers.

6. CONFIDENTIAL INFORMATION

The information presented in the table below refers to confidentiality of the information provided in the Tender. In case the table or the part thereof is not filled in, it shall be deemed that all the information provided in the Tender or respective part thereof is not considered confidential.

Information that meets the features and conditions set out in Section 2 of Article 20 of LPP/Section 2 of Article 32 of LP cannot be considered confidential, therefore, this information will be made public in the manner prescribed by the LPP, irrespectively of whether this information is referred to as confidential or not.

If the Customer has any doubts about the confidentiality of the information in the Tender referred to as confidential, the Customer shall request the Supplier to prove the confidentiality thereof. If the Supplier fails to provide such evidence within a period set by the Customer (which shall not be shorter than 5 working days) or the evidence provided is inappropriate, it shall be deemed that such information provided in the Tender is not confidential.

No.	Filled forms and other information to be provided ¹	Is the document confidential? (Yes / No	Reasoned grounds for confidentiality of document
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¹ Separate documents or the information provided therein may be indicated in separate rows, with regard to confidentiality of information.

1.	Tender form with supplement (except for the total price of the Final Tender, which in any case cannot be considered confidential information)	Yes	Individual prices should also be confidential. It may contain commercial terms and conditions specially negotiated between Tenderer and Supplier
2.	Written power of attorney or another document authorising to sign the Tender (if applicable)	Not Applicable	
3.	Comments for the draft of the Contract	Yes	It may contain commercial terms and conditions specially negotiated between Tenderer and Supplier
4.	Joint Activity Agreement (if the Tender is submitted by a group of economic entities)	Not Applicable	

By signing the Tender, I certify the authenticity of all the documents accompanying the Tender.

Anne Kathrine Jeusen

(Name, surname, signature of the Supplier or authorised person thereof)²



² If the Tender for Procurement is signed by CEO's authorised person, the Tender shall be supplemented with the written power of attorney or other document granting the right to sign.

DECLARATION OF CONSENT TO BE A SUB-SUPPLIER

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_____ (Sub-Supplier's name) participating as _____ (Supplier's name) assigned Sub-Supplier in the procurement being conducted by the State Enterprise Oro navigacija _____ (name of procurement) announced via means of CPP IS, agrees/undertakes together with _____ (Supplier's name) to perform the contract and be available during the entire period of contract performance.

(Name, surname, signature of the Sub-Supplier or authorised person thereof)³

³ If the declaration is signed by a person authorised by CEO of the Supplier's company, the Tender shall be supplemented by a written power of attorney or other document granting the right to sign.