

**AB LIETUVOS PAŠTAS  
TENDER FORM  
FOR THE PROCUREMENT OF ROBOTIC PROCESS AUTOMATION LICENCES**

Supplier's name /If a group of suppliers is involved, all supplier names are provided/	UiPath SRL
Supplier's legal person's code /If a group of suppliers is involved, all the codes of the legal entities of the supplier are provided/If the Offer is submitted by a natural person - business certificate No. or similar.	RO 34737997
Supplier's address /If a supplier group is involved, all supplier addresses are provided/	Bucharest.
Name, surname, position of the person who submitted the Offer via CPP IS means * * if the Offer is not submitted by the supplier's manager, a digital copy of the power of attorney or other document authorizing the signing of the supplier's Offer is provided.	
Telephone number	
Fax number	
E-mail address	

1. By submitting this document, we declare that we would like to participate in the procurement carried out by the public company Lietuvos paštas in a published survey.

2. We hereby acknowledge that we have read and agree to all terms and conditions and confirm that the information contained in the offer is correct and includes everything necessary for the proper execution of the procurement agreement, as set out in:

- 1) In the invitation to submit the Offer;
- 2) The General and Special Conditions;
- 3) In other procurement documents (in their explanations, additions).

3. We offer (the price table must be indicated with a decimal point, i.e. no more than 2 decimal places):

Seq. No	Name	Units of measure	Quantity, units of the licence per 12 months	Price per 1 unit of the license 12 months, EUR, excl. VAT **	Price per 2 unit of the license 12 months, EUR, excl. VAT ** (4 x 5)
1	2	3	4	5	6
2.	Robotic Process Automation license, Development Studio	unit	2	3000	6000
<b>Total price for evaluation, EUR excl. VAT</b>					6000
VAT 21%***					1260
<b>Total price, EUR, incl. VAT 21%</b>					<b>7260</b>

\*\* In cases where the supplier does not need to pay VAT in accordance with the applicable legislation, the supplier does not fill in the following columns in the table and indicate the reasons for which VAT is not paid (e.g. tax-free, 0% rate, etc.): \_\_\_\_\_.

4. The total offer price includes all costs and all taxes related to the execution of the procurement agreement. **The total offer price in Euros, excluding VAT, will be used only for the evaluation of the offer.**

5. The offer is valid for at least 90 calendar days after the term for submission of Initial Offers.

6. The payment term is specified in Section 10 of the Special Conditions.

7. Information on economic entities that will be used to meet qualification requirements and to perform the procurement agreement:

Entry No.	Name of the entity whose capacity is used	The nature of the requirements to which the capacity of another economic entity will be used	Reference to the exact qualification requirement, which the entity's capacity is used to meet	The name of the provided evidence

*Note. To be completed if the Supplier intends to use another economic entity (s) whose capacity is based on qualification requirements. These entities are also considered to be experts who, in the event of a procurement and procurement agreement, will be recruited by the Supplier.*

8. Information about sub-suppliers if they are used during the procurement agreement and are known:

Entry No.	Sub-supplier's name (if unknown, indicate "Unknown")	Expected work/Expected licenses that are to be provided	Description of the part of the agreement object transferred for performance to the sub-supplier
	Unknown		
	Unknown		

*Note. To be completed if the Supplier intends to use the sub-supplier (s) during the procurement agreement and they are known.*

9. The following documents are submitted with the offer:

Entry No.	Title of the submitted document	Number of pages in the document
	NA	
	NA	

10. The offer documents specified in this list are confidential\*\*\*:

Entry No.	The title of the submitted document	Confidential information in the document (the part of the document / page containing the confidential information is indicated)	Justification of confidential information (clarifies to what extent the specified document or parts of it are confidential)
	NA		
	NA		

\*\*\* Notes:

- complete if confidential information is provided;
- if the supplier does not indicate which information is confidential, the information in the offer is not considered to be confidential;
- supplier must **carefully and reasonably** provide confidential information, since the winner's offer and the agreement will be **made public** in accordance with the procedure established in Article 94 of the Law on Procurement.

\_\_\_\_\_  
 (Name and signature of the Supplier or its authorized representative)

## TECHNICAL SPECIFICATION OF ROBOTIC PROCESS AUTOMATION LICENSES

1. The Contract shall enter into force from the day of its signing and sending the license or link and shall be valid for 12 (twelve) months or until the full discharge of contractual obligations. The Contract is automatically extended for 12 (twelve) months (for the second year of validity of the Contract) if at least 10 (ten) months after the date of entry into force of the Contract no one of two parties has notified the termination of the Contract by informing the other party in writing.
3. On the same day of the entry into force of the Contract Supplier must send the license activation code to the Buyer by e-mail or a link to the manufacturer's website for downloading the licenses for the entire duration of validity of licenses.
4. Licences shall be provided with the manufacturer's support, covering the possibility to receive the manufacturer's consultations and software updates for the entire duration of the contract.

Requirement	Description of the requirement
1	2
Requirements for RPA software licenses	Licenses must include tools for modeling business processes and enabling 1 (one) robotized process to be run simultaneously.
	Licenses must be provided with the manufacturer's support covering the possibility of obtaining manufacturer's advice and software updates within 2 years from the date of entry into force the contract.
	The supplier shall provide the buyer with the activation code of the license on the day of entry into force of the agreement and link to the manufacturer's page for license downloads for the entire license period.
Functional requirements for RPA software	RPA software shall allow the user to automate the process using intuitive process modeling tools which do not require any additional programme code change with drag and drop tools for creating automated processes;
	It must be possible to use customized add-ons that are programmed outside of the RPA software, in the standard RPA software process modeling environment, as process steps, activities, rules;
	RPA software shall allow users to reuse their previously created process modules to automate other processes;

	RPA software shall be capable of entering and then displaying and repeating the process of work with system and application user interface by screen recording the actions of the user who is modeling the process using a mouse and a keyboard;
	RPA shall have standart integration with the following platforms: <ul style="list-style-type: none"> <li>a. Active Directory</li> <li>b. Microsoft SharePoint 2013 or later;</li> </ul>
	RPA software shall be capable fo working with software user interface of the following categories: <ul style="list-style-type: none"> <li>a. Microsoft Office 2013 or later version;</li> <li>b. Microsoft Dynamics NAV 4.02 or later version;</li> <li>c. Microsoft SharePoint 2013 or later version;</li> <li>d. Web-based programmes and websites that meet HTML standart using standart web browsers Microsoft Internet Explorer, Google Chrome or equivalent;</li> <li>e. Microsoft Windows platform applications that meet the Microsoft Windows user interface standart;</li> </ul>
	RPA software shall operate with standart open file formats: <ul style="list-style-type: none"> <li>a. DOCX</li> <li>b. XLSX</li> <li>c. XLSM</li> <li>d. XML</li> <li>e. PDF</li> </ul>
	When working with Web-based programme user interface, RPA software shall use HTML object identifiers for identifying user interface elements instead of screen coordinates.
	RPA software shall have a capability of optical character recognition (OCR) and PDF read-outs, also copying the scanned text to any Microsoft Office suite programme;
	RPA software shall be capable of sending e-mails;
	RPA shall be capable of receiving e-mails using Microsoft Outlook and processing attachments contained in the letters received (for example, saving and forwarding them);

	Robotization processes modeled by RPA software must have the ability to be started and stopped manually;
	RPA software shall be capable modeling more robotization processes than carried out at a time, considering potential licensing restrictions;
	RPA software modeled robotic processes must have the ability to run a specified schedule, a series of robotic processes;
	RPA software shall store open-source logs or action logs accessible otherwise, without acquiring additional licenses;
	The user shall be able to model new or modify existing robotization processes and install them for automated execution.
Non-functional requirements	RPA software shall operate with Microsoft Windows 7 or later version, in the environment of Microsoft Server 2012 or later operating system;
	RPA software and its licensing procedures must provide development capabilities by acquiring additional licenses on demand, performing and coordinating many robotic processes simultaneously;
	RPA software must ensure security for access to other applications and data. Access passwords used in robotic processes must be stored in a Microsoft Windows Credentials or equivalent security repository.