

ORDER FORM EZproxy



INSTITUTION NAME ("Customer") Lithuanian Research Library Consortium			OCLC SYMBOL LTLRC
BUILDING OR DEPARTMENT		PO BOX (incl. its postal code)	VAT NUMBER N/A
STREET ADDRESS Gedimino Ave. 51	POSTAL CODE (street address) LT-01109	CITY Vilnius	COUNTRY Lithuania
CONTACT PERSON		TITLE President	
TELEPHONE NUMBER +370	FAX NUMBER N/A	E-MAIL ADDRESS lmba@lnb.lt	
INVOICING ADDRESS (IF DIFFERENT FROM ABOVE)			
INSTITUTION NAME Lithuanian Research Library Consortium, Reg. No 125712273, Non VAT payer			
BUILDING OR DEPARTMENT		PO BOX (incl. its postal code) LT-01109	CUSTOMER PO NUMBER
STREET ADDRESS Gedimino Ave. 51	POSTAL CODE (street address) LT-01109	CITY Vilnius	COUNTRY Lithuania
CONTACT PERSON		TITLE President	
TELEPHONE NUMBER +370	FAX NUMBER N/A	E-MAIL ADDRESS lmba@lnb.lt	
Library type: Academic FTE:			
Annual subscription price: EUR 15.384,23 (including VAT); EUR 12.714,24 (excl. VAT). One-time fee (if applicable): EUR (excl. VAT). Start Date: 1 January 2021 Initial Term: solely 1 year(s)			
Please tick the box if the order is EZproxy: <input checked="" type="checkbox"/> EZproxy: <input checked="" type="checkbox"/> Standalone: <input type="checkbox"/> Hosted: <input type="checkbox"/>			
AUTHORISATION			
By signing this Order Form the undersigned certifies:			
1. that he/she is expressly authorised to legally represent the Customer in connection with this matter.			
2. that he/she has received and agrees to the commercial offering referred to in this Order Form.			
3. that he/she has received, read and agrees to the OCLC Terms and Conditions set out in the Master Services Agreement and			
4. that he/she has made no alterations to such Terms and Conditions.			
CUSTOMER: Lithuanian Research Library Consortium			
Authorised signature:			
Name:			Date: 8 December 2020
Accepted by: OCLC BV			
Name:			Date: 9 December 2020

ANNEX 1
to the Contract Documents
THE FORM OF THE TENDER

To the Lithuanian Research Library Consortium

**TENDER FOR THE SUBSCRIPTION SERVICES
TO THE EZPROXY SOFTWARE FOR REMOTE ACCESS TO THE DATABASES
CONTENT**

30 NOVEMBER 2020

(Date)

Leiden, the Netherlands

(Place)

The Supplier's name <i>If a group of Suppliers is submitting the Tender, the names of all members of the group must be listed</i>	OCLC BV
The name, surname and position of the person responsible for the availability of the access	Customer Operations Manager EMEA
Phone	+31
E-mail	joep.kil@oclc.org

1. By this Tender we confirm that we accept all procurement conditions laid down by the Contract Documents of the negotiated procedure without prior publication.

2. We would like to propose the following services indicated in the Contract Documents:

Item No	Type of proposed services	Quantity	Measurement unit	Price (in EUR), VAT exclusive	Price (in EUR), VAT inclusive ¹
	Services of subscription to <i>EZproxy</i> software from the date of coming into effect of the License Agreement till 31 December 2021 for the institutions:				
1.	General Jonas Žemaitis Military Academy of Lithuania	1	Software		
2.	Kaunas College	1	Software		
3.	Kaunas University of Technology	1	Software		
4.	Klaipėda University	1	Software		
5.	Klaipėda State College	1	Software		

¹ The Supplier shall indicate the price, VAT inclusive, with regard to the VAT rate indicated under the Table. Should the VAT rate be 0, the price excluding VAT shall correspond to the price including VAT.

6.	LCC International University	1	Software		
7.	Lithuanian Maritime Academy (New member, FTE 661)	1	Software		
8.	Lithuanian Music and Theatre Academy	1	Software		
9.	Martynas Mažvydas National Library of Lithuania	1	Software		
10.	Lithuanian Library of Medicine	1	Software		
11.	Lithuanian Sports University	1	Software		
12.	Lithuanian University of Health Sciences	1	Software		
13.	Mykolas Romeris University	1	Software		
14.	SMK University of Applied Social Sciences	1	Software		
15.	Šiauliai State College	1	Software		
16.	Vilniaus Kolegija / University of Applied Sciences	1	Software		
17.	Vilnius Academy of Fine Arts	1	Software		
18.	Vilnius College of Technologies and Design	1	Software		
19.	Vytautas Magnus University	1	Software		
	TOTAL:	19		12.714,24	15.384,23

Total price of the Tender, VAT inclusive – EUR 15.384,23.

This amount includes all costs and all taxes, as well as the VAT which is equal EUR 2.669,99.

The VAT rate is 21%.

3. The Supplier shall issue the Invoice for the below indicated amount payable for the following term:

3.1. Instalment 1 – from the date of coming into effect of the License Agreement till 31 December 2021 – EUR 15.384,23 (VAT inclusive)

4. We confirm that the content and scope of the proposed services comply with the *Requirements for the scope of the services* set forth in Annex 2 Part II of the Contract Documents.

5. We offer to provide the services for the institutions listed in Annex 2, Part III *Authorised Institutions* of the Contract Documents.

6. The Tender shall be valid for the time period set forth in the Contract Documents.

7. The following documents are enclosed to the Tender:

No.	Type of the document	Number of pages in the document
1.	Specification of the Procurement Object	8
2.	ESPD	13

8. To perform the Agreement, we intend to invoke the following sub-suppliers
n.a. _____ for this part of the Licence Agreement.
(name and address)

9. The Tender contains the following confidential information*:

No.	Title of the submitted document or the part thereof
n.a.	

** To be completed only in the cases when the confidential information is being submitted.*

Senior Internal Account Manager

(Name, surname, position and signature of the Supplier or its authorised representative)

ANNEX 2

to the Contract Documents

SPECIFICATION OF THE PROCUREMENT OBJECT

TECHNICAL SPECIFICATION

PROCUREMENT OF SERVICES OF SUBSCRIPTION TO THE *EZPROXY* SOFTWARE FOR REMOTE ACCESS TO THE DATABASES CONTENT

I. Background Information

1. The Lithuanian Research Library Consortium (hereinafter referred to as the "LMBA" or the "Procuring Organization") wishes to procure the services of subscription to the *EZproxy* software for providing an identified User with access to the content of the online databases and other research resources subscribed to by the respective User's Institution (hereinafter - the "Subscribed Resources") when the User is logging in either from the internal network of the Authorized Institution, or remotely, through the virtual library of the LMBA Authorized Institutions, indicated in Paragraph *Authorized Parties* herein. The *EZproxy* software can be downloaded from the Supplier by means of the URL address. After an institution installs the software, it shall be accessible on a server at and managed by each LMBA institution.
2. A During the validity period of the License Agreement, a contact person of the Contracting Authority on the issues of the Technical Specification, online access and the databases administration shall be

Manager of Databases:

E-mail:
Lithuanian Research Library Consortium
Gedimino Ave. 51
LT-01109 Vilnius
Lithuania

3. A contact person of the Supplier on the issues of installation and support of the software shall be indicated in the Supplier's Tender. The information about the contact person appointed by the Supplier shall be copied into the License Agreement. The contact information of other persons responsible for the technical solutions, statistical data and administration may be sent at to the e-mail address indicated herein above.

II. Requirements for the software

4. An option to use the external authentication service for the User's identification:

- 4.1. When access is requested by entering the User's login data (the User's name and password), the external authentication service shall generate a message whether the User is authorized to use access to the service.
5. A possibility to protect the User's login data by using SSL.
6. The User's login data shall be entered only once during one Login Session.
7. An option for the User to have access to the content of the Subscribed Resources without his/her external authentication, when the User is logging in from the internal network of the Institution.
8. A possibility to restrict the content accessible to the User depending on the access rights, given to the Authorized Institution represented by this User:
 - 8.1. The external authentication service, when addressed by the User's login data (the User's name and password), shall generate a list of the databases that can be accessed by this particular User.
9. To the logged-in User the software shall generate a list of the resources subscribed to by the Institution represented by this User with the integrated (copied) active links to every resource specified in the list.
10. The software shall copy the links to the resources only for the purposes of the function call by requesting access to the content of the subscribed databases: the links provided in the Subscribed Resources to the freely accessible online resources shall not be integrated.
11. The software shall not require installation of any software in the User's computer.
12. The User's access to the software shall be implemented through the internet browser.
13. The software shall be operated in either of the following operating systems: Linux, Solaris , Windows or any other equivalent system.
14. The software shall be operable 24 hours per day, 7 days per week, including weekends and days off from the date of the Licence Agreement till 31 December 2021.
15. The price of the software shall include the costs of the software updates that will have been developed and released by 31/12/2021. After the date of coming into validity of the Licence Agreement, all updates of the software shall be installed free of charge.

III. Authorised Parties

16. The software *EZproxy* is subscribed to ensure access to the content of the Subscribed Resources of the Authorized Institutions when the User is logging in through the *EZproxy* server.

The Authorized Institutions:

No.	Institution	Address

1.	General Jonas Žemaitis Military Academy of Lithuania	Šilo str. 5a, LT-10322 Vilnius, Lithuania
2.	Kaunas College	Pramonės Ave. 20, LT-50468 Kaunas, Lithuania
3.	Kaunas University of Technology	K. Donelaičio str. 20, LT-44239 Kaunas, Lithuania
4.	Klaipėda University	Herkaus Manto str. 84, 92294 Klaipėda, Lithuania
5.	Klaipėda State College	Jaunystės str. 1, Klaipėda, Lithuania
6.	LCC International University	Kretingos str. 36, LT-92307 Klaipėda, Lithuania
7.	Lithuanian Maritime Academy (<i>New member, FTE 661</i>)	I.Kanto str. 36, LT-92123 Klaipėda, Lithuania
8.	Lithuanian Music and Theatre Academy	Tilto str. 16/6, LT-01101 Vilnius, Lithuania
9.	Martynas Mažvydas National Library of Lithuania	Gedimino Ave. 51, LT-01504 Vilnius, Lithuania
10.	Lithuanian Library of Medicine	Kaštonų str. 7, LT-01107 Vilnius, Lithuania
11.	Lithuanian Sports University	Sporto g. 6, LT-44221 Kaunas, Lithuania
12.	Lithuanian University of Health Sciences	Eivenių str. 6, LT-50162 Kaunas, Lithuania
13.	Mykolas Romeris University	Ateities str. 20, LT-08303 Vilnius, Lithuania
14.	SMK University of Applied Social Sciences	Nemuno str. 2, LT-91199 Klaipėda, Lithuania
15.	Šiauliai State College	Aušros Ave. 40, LT-76241 Šiauliai, Lithuania
16.	Vilniaus Kolegija / University of Applied Sciences	J. Jasinskio str. 15, LT-01111 Vilnius, Lithuania
17.	Vilnius Academy of Fine Arts	Maironio str. 6, LT-01124 Vilnius, Lithuania
18.	Vilnius College of Technologies and Design	Antakalnio str. 54, LT-10303 Vilnius, Lithuania
19.	Vytautas Magnus University	K. Donelaičio str. 52, LT-44244 Kaunas, Lithuania